

# STATEMENT TO AUSTRALIAN SECURITIES EXCHANGE - October 7, 2015

Please find attached for release to market, copies of Flight Centre Travel Group Limited's:

- Notice of Annual General Meeting and explanatory notes
- Proxy form
- Questions from shareholders form

as provided to shareholders today

# NOTICE OF ANNUAL GENERAL MEETING



Flight Centre Travel Group Limited (ABN 25 003 377 188) Annual General Meeting will be held at:

Customs House Long Room 399 Queen Street Brisbane Qld 4000

at 9.30am (Brisbane time) on Wednesday 11 November 2015.

#### **ORDINARY BUSINESS**

- 1. **Re-election of Director** To consider and, if thought fit, pass the following ordinary resolution: "That Mr Robert Baker, who retires by rotation and, being eligible, be re-elected as a non-executive director."
- 2. Directors' Remuneration Report –To consider and, if thought fit, pass the following ordinary resolution: "That the Remuneration Report (which forms part of the Directors' Report) for the financial year ended 30 June 2015 be adopted."

The vote on this resolution is advisory only and does not bind the directors or the company.

3. Other Business – To deal with any other business which may be brought forward in accordance with the constitution and the Corporations Act.

By order of the board

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David Smith

**Company Secretary** 

7 October 2015

#### **Voting Entitlements**

Pursuant to the Corporations Act, the Directors have determined that the shareholding of each shareholder for the purpose of ascertaining the voting entitlements for the Annual General Meeting will be as it appears in the Share Register as at 7.00pm (Sydney time) on Monday 9 November 2015.

## Lodgement of a Proxy

The lodgement of the proxy form (and any Power of Attorney under which it is signed) must be received no later than 9:30am (Brisbane time) on Monday 9 November 2015, being 48 hours before the commencement of the meeting. Any proxy form received after that time will not be valid for the scheduled meeting.

## **VOTING RESTRICTIONS**

#### Item 2 (Directors' Remuneration Report)

Members of the company's key management personnel and their closely related parties (as defined in the Corporations Act) are prohibited from voting on Item 2 (Directors' Remuneration Report) and any such votes will be disregarded by the company, unless:

- (a) the person is voting as proxy for a person who is entitled to vote in accordance with the directions specified on the proxy form; or
- (b) the vote is cast by the chairman of the meeting for a person who is entitled to vote where the person has expressly authorised the chairman to exercise the proxy.

The chairman of the meeting intends to vote all available proxies in favour of Item 2 (Directors' Remuneration Report).

## **EXPLANATORY NOTES**

This Explanatory Memorandum and the attachments to it are important documents. They should be read carefully.

## Item 1 (Re-election of Director – Mr Robert Baker)

Mr Baker was appointed to the Flight Centre Travel Group Limited (**FLT**) board on 20 September 2013 and at the date of the meeting will have held office for approximately 2 years and 7 weeks. As well as holding the position of independent non-executive director, Mr Baker is FLT's audit committee chairman and a remuneration and nomination committee member. Mr Baker is a former audit partner of PricewaterhouseCoopers and has vast experience in the retail, travel and hospitality sectors. In addition to FLT, his board roles include chairman of John Goodman & Co Ltd (since October 2014), chairman of International Justice Fund Limited (since April 2015), chairman of Employment Office Australia Pty Ltd (since June 2015), advisory board member and audit and risk committee member for the Catholic Development Fund, Archdiocese of Sydney (since 2011) and chairman of the Australian Catholic University Limited's audit and risk committee (since May 2015).

The board considers that Mr Baker, if re-elected, qualifies as an independent director.

The directors (other than Mr Baker) support this resolution.



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## Lodge your vote:

Online:

www.investorvote.com.au



## By Mail:

Computershare Investor Services Pty Limited GPO Box 242 Melbourne Victoria 3001 Australia

Alternatively you can fax your form to (within Australia) 1800 783 447 (outside Australia) +61 3 9473 2555

For Intermediary Online subscribers only (custodians) www.intermediaryonline.com

## For all enquiries call:

(within Australia) 1300 552 270 (outside Australia) +61 3 9415 4000

# **Proxy Form**



# Vote and view the annual report online

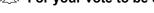
- •Go to www.investorvote.com.au or scan the QR Code with your mobile device.
- Follow the instructions on the secure website to vote.

# Your access information that you will need to vote:

Control Number: 999999 SRN/HIN: 19999999999

PLEASE NOTE: For security reasons it is important that you keep your SRN/HIN confidential.





For your vote to be effective it must be received by 9.30am (Brisbane time) on Monday 9 November 2015

# How to Vote on Items of Business

All your securities will be voted in accordance with your directions.

#### **Appointment of Proxy**

Voting 100% of your holding: Direct your proxy how to vote by marking one of the boxes opposite each item of business. If you do not mark a box your proxy may vote or abstain as they choose (to the extent permitted by law). If you mark more than one box on an item your vote will be invalid on that item.

Voting a portion of your holding: Indicate a portion of your voting rights by inserting the percentage or number of securities you wish to vote in the For, Against or Abstain box or boxes. The sum of the votes cast must not exceed your voting entitlement or

Appointing a second proxy: You are entitled to appoint up to two proxies to attend the meeting and vote on a poll. If you appoint two proxies you must specify the percentage of votes or number of securities for each proxy, otherwise each proxy may exercise half of the votes. When appointing a second proxy write both names and the percentage of votes or number of securities for each in Step 1 overleaf.

A proxy need not be a securityholder of the Company.

## **Signing Instructions for Postal Forms**

Individual: Where the holding is in one name, the securityholder must sign.

Joint Holding: Where the holding is in more than one name, all of the securityholders should sign.

Power of Attorney: If you have not already lodged the Power of Attorney with the registry, please attach a certified photocopy of the Power of Attorney to this form when you return it.

Companies: Where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please sign in the appropriate place to indicate the office held. Delete titles as applicable.

## Attending the Meeting

Bring this form to assist registration. If a representative of a corporate securityholder or proxy is to attend the meeting you will need to provide the appropriate "Certificate of Appointment of Corporate Representative" prior to admission. A form of the certificate may be obtained from Computershare or online at www.investorcentre.com under the help tab, "Printable Forms".

Comments & Questions: If you have any comments or questions for the company, please write them on a separate sheet of paper and return with this form.

GO ONLINE TO VOTE, or turn over to complete the form



MR SAM SAMPLE FLAT 123 123 SAMPLE STREET THE SAMPLE HILL SAMPLE ESTATE SAMPLEVILLE VIC 3030

l	Change of address. If incorrect,
J	mark this box and make the
	correction in the space to the left.
	Securityholders sponsored by a
	broker (reference number
	commences with 'X') should advise
	your broker of any changes



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	or failing the individual or body or to act generally at the Meeting or to the extent permitted by law, as Customs House, Long Room, 39 adjournment or postponement of <b>Chairman authorised to exerci</b> the Meeting as my/our proxy (or proxy on Item 2 (except where I/N	n my/our behalf and to vote in acc the proxy sees fit) at the Annual 9 Queen Street, Brisbane QLD 4 that Meeting. se undirected proxies on remu the Chairman becomes my/our p	cordance with the follo I General Meeting of F 000 at 9.30am (Brisba neration related reso roxy by default), I/we e	owing direction Flight Centre Tene time) on Verbildings: Whe expressly autions: Whe	ns (or if no directio Fravel Group Limit Wednesday 11 No ere I/we have appo horise the Chairma	ons have been to be held to be held wember 2015 binted the Chan to exercise	en given, and d at the 5 and at any nairman of se my/our
07	the remuneration of a member of Important Note: If the Chairman voting on Item 2 by marking the a	key management personnel, who of the Meeting is (or becomes) yappropriate box in step 2 below.	ich includes the Chair our proxy you can dire	man. ect the Chairr	man to vote for or a	against or ab	ostain from
511	EP 2 Items of Busin		ands or a poll and your v			g the required	
	1 Re-election of Director - Mr Ro	bert Baker					
	2 Directors' Remuneration Repo	rt					

The Chairman of the Meeting intends to vote undirected proxies in favour of each item of business. In exceptional circumstances, the Chairman of the Meeting may change his/her voting intention on any resolution, in which case an ASX announcement will be made.

Individual or Securityholder 1	Securityholder :	2	Securityholde	r 3		
Sole Director and Sole Company Secretary	Director		Director/Comp	pany Secretary	,	
Contact		Contact Daytime			,	,
Contact Name				Date	1	



Name (optional)	

# **Questions from Shareholders**

The Annual General Meeting (AGM) of Flight Centre Travel Group Limited will be held on 11 November 2015 at 9.30am (Brisbane time). Shareholders are invited to register questions in advance of the AGM.

This form may also be used to submit a written question to the auditor if the question is relevant to the content of the auditor's report or the conduct of the audit of the financial report to be considered at the AGM.

In the course of the AGM we intend to respond to as many of the more frequently asked questions as is practicable. Responses to the more frequently asked questions will be available on the Flight Centre Travel Group Limited website after the AGM.

**Shareholder questions must be received by Wednesday 4 November 2015.** Please return the form to our Share Registry, Computershare Investor Services Pty Limited, by post to GPO Box 242, Melbourne VIC 3001 or by facsimile to 1800 783 447. The envelope provided for the return of your proxy form may also be used for this purpose.

Please tick 🗹 the box to indicate if the question is directed to the Chairman or to the Auditor

Question/s	Chairman	Auditor
1		
2		
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