



BSA MR SAM SAMPLE FLAT 123 123 SAMPLE STREET

THE SAMPLE HILL SAMPLE ESTATE SAMPLEVILLE VIC 3030

SRN WITHHELD DEC

Wednesday 19 September 2018

Dear Shareholder,

### Dividend Reinvestment Plan.

On the 29<sup>th</sup> of August 2018, the Directors of BSA Limited (**BSA**) announced a final dividend of **one half cent (\$0.005)**, fully franked, per share. The record date for this dividend (that is, the date for determining eligibility of shareholders to receive the dividend) is the **28**<sup>th</sup> **day of September 2018** and it is anticipated that the dividend will be paid to shareholders on the **2**<sup>nd</sup> **day of November 2018**.

The Directors of BSA have also resolved to again allow shareholders the option of re-investing some or all of the dividend in BSA shares through the Company's dividend reinvestment plan (**DRP**). The DRP was established for those shareholders who wish to invest their dividend in additional BSA ordinary shares. The DRP enables you to increase your shareholding in BSA by reinvesting all or part of your dividend in additional shares. **The DRP is available to shareholders with respect to this dividend announced by the Directors.** The shares issued under the DRP will be calculated at the average market price of the 10 working days following the Record Date and the shares will be free of brokerage, commission and other costs to shareholders who use the DRP.

Because the last time the Company offered the DRP to shareholders was in March 2012, directors believe all shareholders should be given the opportunity to refresh their intentions in relation to taking advantage of the DRP to increase their shareholding in BSA or using the dividend as cash.

Please note that any previous participation that shareholders may have had in the DRP is no longer operative, all shareholders are therefore being encouraged to return the DRP Election Form attached to this letter to Computershare Investor Services Pty Ltd at the address shown on the form. If a shareholder does not make an election by returning the form, it will be assumed that the shareholder is opting to take cash rather than making a further investment in BSA.

Participation in the DRP is entirely voluntary. You can join, leave or alter the proportion of shares covered by the DRP at any stage. A copy of the Notice of Election is included in this package. A copy of the terms and conditions of the DRP are available from the Company's registered office should you wish the Company to post them to you.

- If you wish to nominate your instructions, and receive all or some of your dividend in additional shares complete and send the
  attached Notice of Election form to Computershare Investor Services Pty Ltd to reach their office by no later than Friday the 12<sup>th</sup>
  day of October 2018 before 5.00pm; OR
- Log onto www.computershare.com.au/easyupdate/bsa to make your election online.

Contact the company secretary **Graham Seppelt on 02 8748 2400** for further information.

Thank you for your continued support as a shareholder in BSA.

Yours sincerely,

Michael Givoni Chairman

Registered Office: Level 7, 3 Thomas Hold Drive, Macquarie Park NSW 2113

**P**: 02 8748 2400 **F**: 02 8748 2577 **ABN**: 50 088 412 748

www.bsa.com.au



BSA

MR SAM SAMPLE FLAT 123 123 SAMPLE STREET THE SAMPLE HILL SAMPLE ESTATE SAMPLEVILLE VIC 3030

### **Return your information:**

Online:

www.investorcentre.com/contact



By Mail:

Computershare Investor Services Pty Limited GPO Box 2975 Melbourne Victoria 3001 Australia

### **Enquiries:**

(within Australia) 1300 850 505 (international) +61 3 9415 4000

Securityholder Reference Number (SRN)

#### SRN WITHHELD DEC

🎉 For your security keep your SRN/HIN confidential. \_\_\_\_\_

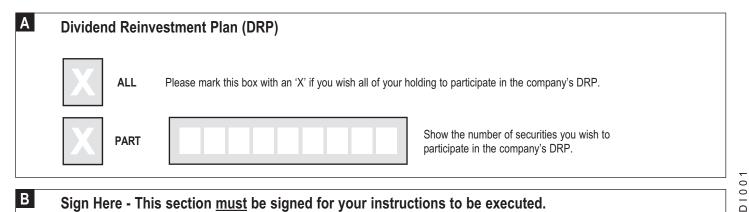
### **Dividend Reinvestment Plan**

Use a <u>black</u> pen. Print in CAPITAL letters inside the grey areas.



2 3 Where a choice is required, mark the box with an 'X'





В	Sign Here -	This section	must be	signed for	your ins	tructions to	be be	executed.
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I/We authorise you to act in accordance with my/our instructions set out above. I/We acknowledge that these instructions supersede and have priority over all previous instructions in respect to my/our securities. Where I/we have indicated participation in the Dividend Reinvestment Plan, I/we hereby agree to be bound by the Terms and Conditions of the Dividend Reinvestment Plan.

Individual or Securityholder 1	
Director	

Securityholder 2

**Director/Company Secretary** 

**Sole Director and Sole Company Secretary** 

Note: When signed under Power of Attorney, the attorney states that

they have not received a notice of revocation. Computershare Investor Services Pty Limited needs to sight a certified copy of the Power of Attorney. Date - Day Month Year

Securityholder 3

# How to complete this form

# Α

### **Dividend Reinvestment Plan (DRP)**

Complete this section if you wish to have your cash dividends reinvested in the form of more company securities.

If you wish to reinvest all of your securities in the company's DRP, please cross the box marked ALL.

If you wish to reinvest part of your securities in the company's DRP, please show the number of securities that you wish to participate.

Please note that an election to participate fully in the Dividend Reinvestment Plan will override any instruction on the registry record regarding direct payment of cash dividends into a nominated account.

This instruction only applies to the specific holding identified by the SRN/HIN and the name appearing on the front of this form.

# В

### Signature(s)

If you have chosen to have your cash dividends fully or partially reinvested into company securities and you have completed Section A, you must sign this form as follows in the spaces provided:-

where the holding is in more than one name, all of the securityholders must sign. Joint Holding:

Power of Attorney: to sign under Power of Attorney, you must have already lodged this document with the registry. If

you have not previously lodged this document for notation, please attach a certified photocopy of

the Power of Attorney to this form when you return it.

Companies: where the company has a Sole Director who is also the Sole Company Secretary, this form

> must be signed by that person. If the Company (pursuant to section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary.

Please indicate the office held by signing in the appropriate place.



**BSA** MR SAM SAMPLE **FLAT 123** 123 SAMPLE STREET THE SAMPLE HILL SAMPLE ESTATE SAMPLEVILLE VIC 3030

> SRN WITHHELD DFC

Wednesday 19 September 2018

Dear Shareholder,

### Dividend Reinvestment Plan.

On the 29<sup>th</sup> of August 2018, the Directors of BSA Limited (BSA) announced a final dividend of one half cent (\$0.005), fully franked, per share. The record date for this dividend (that is, the date for determining eligibility of shareholders to receive the dividend) is the 28th day of September 2018 and it is anticipated that the dividend will be paid to shareholders on the 2nd day of November 2018.

The Directors of BSA have also resolved to again allow shareholders the option of re-investing some or all of the dividend in BSA shares through the Company's dividend reinvestment plan (DRP). The DRP was established for those shareholders who wish to invest their dividend in additional BSA ordinary shares. The DRP enables you to increase your shareholding in BSA by reinvesting all or part of your dividend in additional shares. The DRP is available to shareholders with respect to this dividend announced by the Directors. The shares issued under the DRP will be calculated at the average market price of the 10 working days following the Record Date and the shares will be free of brokerage, commission and other costs to shareholders who use the DRP.

Because the last time the Company offered the DRP to shareholders was in March 2012, directors believe all shareholders should be given the opportunity to refresh their intentions in relation to taking advantage of the DRP to increase their shareholding in BSA or using the dividend as cash.

Please note that any previous participation that shareholders may have had in the DRP is no longer operative, all shareholders are therefore being encouraged to return the DRP Election Form attached to this letter to Computershare Investor Services Pty Ltd at the address shown on the form. If a shareholder does not make an election by returning the form, it will be assumed that the shareholder is opting to take cash rather than making a further investment in BSA.

Participation in the DRP is entirely voluntary. You can join, leave or alter the proportion of shares covered by the DRP at any stage. A copy of the Notice of Election is included in this package. A copy of the terms and conditions of the DRP are available from the Company's registered office should you wish the Company to post them to you.

- If you wish to nominate your instructions, and receive all or some of your dividend in additional shares complete and send the attached Notice of Election form to Computershare Investor Services Pty Ltd to reach their office by no later than Friday the 12<sup>th</sup> day of October 2018 before 5.00pm; OR
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Yours sincerely,

Michael Givoni Chairman

Registered Office: Level 7, 3 Thomas Hold Drive, Macquarie Park NSW 2113

P: 02 8748 2400 F: 02 8748 2577 ABN: 50 088 412 748

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### **Enquiries:**

(within Australia) 1300 850 505 (international) +61 3 9415 4000

Securityholder Reference Number (SRN)

#### SRN WITHHELD DEC

For your security keep your SRN/HIN confidential. \_\_\_\_\_

### **Dividend Reinvestment Plan**

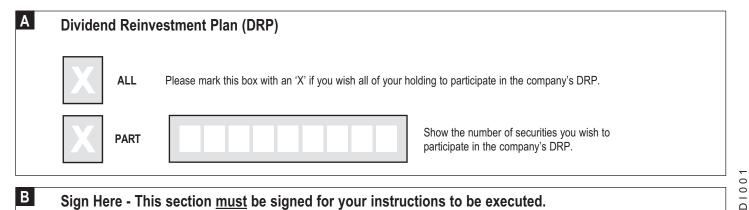
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Where a choice is required, mark the box with an 'X'





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Securityholder 2

Securityholder 3

**Director/Company Secretary Sole Director and Sole Company Secretary** 

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Date - Day	Month	Year	
	/	/	

Director

# How to complete this form

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# В

### Signature(s)

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where the holding is in more than one name, all of the securityholders must sign. Joint Holding:

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