

## ASX Announcement

7 February 2020

### Unmarketable Parcel Sale Facility

**Slater & Gordon Limited** (“**Slater & Gordon**” or “**the Company**”)(**ASX: SGH**) announced today that it is establishing an opt-out unmarketable parcel sale facility (**Facility**) for shareholders who hold less than \$500 worth of fully paid ordinary SGH shares (**Unmarketable Parcel**).

The Company has received numerous requests from shareholders over time to establish such a Facility.

As at market close on Tuesday 4 February 2020 (**Record Date**), the closing price of the Company’s shares on ASX was \$1.00 and on this basis an Unmarketable Parcel is less than 500 shares.

In accordance with the Company’s Constitution and ASX Listing Rules, the attached letter and Share Retention Form will be sent to all shareholders holding an Unmarketable Parcel of shares as at the Record Date.

Shareholders with an Unmarketable Parcel who wish to retain their shareholding need to give the Company written notice by returning the Share Retention Form by no later than 5.00pm (Melbourne time) on Friday 20 March 2020 or acquire additional shares prior to that time such that their holdings comprise a marketable parcel, otherwise their shares will be sold by the Company.

Shareholders wishing to take advantage of the Facility and have their shares sold by the Company do not need to take any action.

A summary of key dates in relation to the Facility are as follows:

Unmarketable Parcels Record Date	7.00pm (Melb. time), Tuesday 4 February 2020
Despatch of Letter to holders of Unmarketable Parcels	Friday 7 February 2020
Closing Date for receipt of Share Retention Form	5.00pm (Melb time) Friday 20 March 2020
Estimated Unmarketable Parcels payment date	As soon as practicable after Friday 17 April 2020

Slater & Gordon may modify these dates or suspend or terminate the Facility. Any modification, suspension or termination will be notified to shareholders by way of a market announcement.

ENDS

Contact:

Kate Van Poelgeest – Head of Media and Communications

(07) 3331 9720 or [kate.vanpoelgeest@slatergordon.com.au](mailto:kate.vanpoelgeest@slatergordon.com.au)

7 February 2020

Dear Shareholder

### **Unmarketable Parcels Sale Facility – Notice of Divestiture**

We are writing to advise you that **Slater & Gordon Limited (“Slater & Gordon” or “the Company”)(ASX: SGH)** has established an unmarketable parcel sale facility (**Facility**) for shareholders that hold less than \$500 in value of SGH shares (**Unmarketable Parcel**) as at 7.00pm (Melbourne time) Tuesday 4 February 2020 (**Record Date**).

The Company is providing this Facility to require holders of Unmarketable Parcels to sell their shares. The Company has over time received numerous requests from shareholders to establish such a facility (due to the small size of their holding and broking and handling costs associated with any sale). Holders of Unmarketable Parcels may opt out of the Facility as noted below.

Our registry records show that you held an Unmarketable Parcel of less than 500 SGH shares, based on the closing price on ASX of SGH shares of \$1.00 per share on the Record Date.

If you hold these SGH shares in a CHESS Holding and they remain in a CHESS Holding after the Closing Date (as defined in the timetable below) the Company may, without further notice, remove those SGH shares from the CHESS Holding to an Issuer Sponsored Holding for the purposes of divestment in accordance with this notice.

Shares to be sold under the Facility will be sold on ASX in the ordinary course of trading at the prevailing market price. The Company will pay all brokerage and handling costs of the sale for holders of Unmarketable Parcels under the Facility, excluding tax consequences from the sale, which remain the shareholder’s responsibility. The sale price of each of your SGH shares will be the average price of every share sold on ASX under the Facility.

All holders of an Unmarketable Parcel who are participating in the Facility will receive the same sale price per share and the payment for your holding will be the sale price multiplied by the number of your shares sold. As the sale price is an average, the proceeds that you receive may be more or less than the actual price received by the broker for the sale of your shares.

As the Company has determined that all payments to shareholders are to be made via direct credit to their nominated bank account, please ensure your account details are up to date with Slater & Gordon’s share registry, Computershare Investor Services Pty Ltd (**Computershare**). You can update your banking and personal details with Computershare by logging in to your holding on Computershare’s Investor Centre at <https://www-au.computershare.com/investor> or by calling them on **Aus:** 1300 850 505 **Overseas:** +61 (0)3 9415 4000

## Key Dates

A summary of key dates in relation to the Facility are as follows:

Unmarketable Parcels Record Date	7.00pm (Melb. time), Tuesday 4 February 2020
Despatch of Letter to holders of Unmarketable Parcels	Friday 7 February 2020
Closing Date for receipt of Share Retention Form	5.00pm (Melb. time), Friday 20 March 2020
Estimated Unmarketable Parcels payment date	As soon as practicable after Friday 17 April 2020

Slater & Gordon may modify these dates or suspend or terminate the Facility. Any modification, suspension or termination will be notified to shareholders by way of a market announcement on ASX.

### ***What do you need to do if you wish to sell your Unmarketable Parcel?***

You do not need to take any action. Your shares will be sold through the Facility after the Closing Date and the proceeds of the sale paid to you in accordance with the timetable above.

### ***What do you need to do if you wish to retain your Unmarketable Parcel?***

If you wish to retain your shares you must complete the attached Share Retention Form and ensure it is received by Computershare before the Closing Date, being 5.00pm (Melb. time) on Friday 20 March 2020.

Alternatively, you may acquire additional shares so that you hold at least a marketable parcel as at the Closing Date. In this event, the Facility will not apply to any of your shares.

### ***Important Notes***

The Company is not licensed to provide financial product advice. The Company makes no recommendation as to whether you should participate in the Facility. You are encouraged to seek advice from your legal or financial adviser if you are unsure about what to do in response to this notice.

The market price of shares is subject to change from time to time. Up-to-date information on the price of SGH shares is available on ASX's website [www.asx.com.au](http://www.asx.com.au) from time to time.

The attached Information Sheet provides further information about the Facility. If you have any further questions about the Facility please contact Computershare's Information Line on **Aust:** 1300 850 505 **Overseas:** +61 (0)3 9415 4000 or visit <https://www.computershare.com/au>.

Yours sincerely

Michael Neilson  
Executive Director, Legal and Governance  
**SLATER & GORDON LIMITED**



7 February 2020

## **INFORMATION SHEET - SLATER & GORDON UNMARKETABLE PARCEL SALE FACILITY**

### **Why is Slater & Gordon Implementing the Facility?**

The Company is responding to requests from shareholders over time to establish such a facility.

Slater & Gordon welcomes the support of all shareholders, however, the administrative costs in producing and distributing shareholder communications and maintaining small holdings on the register through registry fees can be disproportionately high when compared with the dollar value of small holdings. Additionally, the Facility will assist holders with a small number of shares who would find it difficult or expensive to dispose of those shares through the normal means.

### **Does Slater & Gordon have the authority to sell my shares?**

Under ASX Listing rule 15.13 and section 5.10 and Schedule 1 of Slater & Gordon's constitution, Slater & Gordon has the right to sell Unmarketable Parcels, unless shareholders give notice to the Company before the Closing Date that they wish to retain their shares or acquire additional shares such that their holding at the Closing Date comprises a marketable parcel.

### **When will my shares be sold under the Facility?**

The sale of shares under the Facility will be sold as soon as practicable after the Closing Date.

### **Can I purchase more shares, so my shares won't be sold?**

If you increase your holding so that the value of your shares is \$500 (ie, a Marketable Parcel) or more at the Closing Date, then the Company will not sell your shares under the Facility.

### **What if I hold multiple Unmarketable Parcels?**

If you hold multiple holdings that, in isolation, are deemed to be Unmarketable Parcels, but when aggregated would constitute a Marketable Parcel, you can contact Computershare to have those holdings merged into one holding so that this is reflected on the register before the Closing Date. If you do not do this, each of your holdings will be treated as Unmarketable Parcels.

### **What if the share price of SGH shares changes between the Record Date and Closing Date?**

If Slater & Gordon's share price on ASX increases between the Record Date and Closing Date such that at the Closing Date the value of your shares is \$500 or more, your shares will not be sold under the Facility and you will continue to retain your shares. If you decide to sell your shares at a later date, then you will need to bear the costs associated with any future sale of your shares.

### **When and how will I receive sale proceeds**

The proceeds from the sale of your shares will be remitted to you as soon as practicable after the completion of the Facility. The expected payment date is as soon as practicable after Friday 17 April 2020 and in any event within eight weeks of the Closing Date. The payment will be made into the bank account nominated by you to Computershare.

✉ **By Mail:**  
Computershare Investor Services Pty Limited  
GPO Box 52  
Melbourne Victoria 3001  
Australia

**For all enquiries:**

📞 **Phone:**  
(within Australia) 1300 850 505  
(outside Australia) +61 3 9415 4000

SGH

MR SAM SAMPLE  
UNIT 123  
SAMPLE STREET  
SAMPLETOWN NSW 2001

## Share Retention Form

🕒 **If you wish to retain your shares, your form must be received by 5.00pm (Melbourne time), Friday 20 March 2020**

This is an important document that requires your immediate attention. It can only be used in relation to the shareholding represented by the details printed overleaf. If you are in doubt about how to deal with this form, please contact your financial or other professional adviser.

### Step 1: Shareholding Details

Use this form if you wish to retain your shares in Slater & Gordon Limited. If you have recently bought or sold shares your shareholding may differ from that shown. If you have already sold all your shares in Slater & Gordon Limited, do not complete or return this form. If you have more than one shareholding on Slater & Gordon Limited's register and you do not wish to sell your shares under the Unmarketable Parcel Sale Facility, you should consider consolidating them. For further advice on how to do this, contact Computershare Investor Services Pty Limited (CIS) on the number above.

Please check the details provided and update your address via [www.investorcentre.com](http://www.investorcentre.com) if any of the details are incorrect.

If you have a CHESS sponsored shareholding, please contact your Controlling Participant to notify a change of address.

### Step 2: Signing Instructions

**Individual:** Where the shareholding is in one name, the shareholder must sign.

**Joint Shareholding:** Where the shareholding is in more than one name, all of the shareholders must sign.

**Power of Attorney:** Where signing as Power of Attorney (POA), you must attach an original certified copy of the POA to this form.

**Companies:** Where the shareholding is in the name of a Company, this form must be signed in accordance with the Corporations Act, either as:

- a Sole Director and Sole Company Secretary **OR** a Sole Director (if no Company Secretary exists), **OR**
- two Directors, **OR**
- a Director and Secretary.

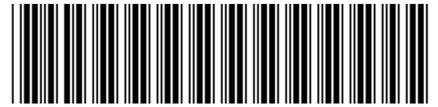
**Overseas Companies:** Where the shareholding is in the name of an Overseas company (companies incorporated outside Australia) the form must be signed as above, or documentation must be provided showing that the company can sign in an alternate manner.

**Deceased Estate:** Where the shareholding is in the name of a deceased estate, all executors must sign; and a certified copy or original, of the required documentation must accompany this form. Details of the documentation required can be found by searching "deceased estates" on our website [www.computershare.com](http://www.computershare.com) or by calling Computershare Investor Services Pty Limited on 1300 850 505 or +61 3 9415 4000. If the shareholding is in more than one name the surviving shareholder may sign the form and return it together with a certified copy of the death certificate of the other joint shareholder.

### Step 3: Contact Details

Entering contact details is not compulsory, but will assist us if we need to contact you.

**Turn over to complete the form** →



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# Share Retention Form

For your security keep your SRN/  
HIN confidential.

## STEP 1 Shareholding Details

MR SAM SAMPLE  
UNIT 123  
SAMPLE STREET  
SAMPLETOWN NSW 2001



**Change of address.** If incorrect, mark this box and make the correction in the space to the left. Shareholders sponsored by a broker (reference number commences with 'X') should advise their broker of any changes.

Shares held as at 7.00pm (Melbourne time) Tuesday, 4 February 2020:

## STEP 2 Signature of Shareholder(s) *This section must be completed.*

By signing and returning this form, in accordance with the requirements set out in 'Step 2: Signing Instructions' overleaf, I/we confirm that I/we understand that my/our **SHARES WILL NOT BE SOLD** under the Unmarketable Parcel Sale Facility.

Individual or Shareholder 1

Sole Director and Sole Company Secretary/  
Sole Director (cross out titles as applicable)

Shareholder 2

Director

Shareholder 3

Director/Company Secretary  
(cross out titles as applicable)

## STEP 3 Contact Details

Contact Name \_\_\_\_\_ Contact Daytime Telephone \_\_\_\_\_ Date / /

Email Address \_\_\_\_\_

## Privacy Notice

The personal information you provide on this form is collected by Computershare Investor Services Pty Limited (CIS), as registrar for the securities issuers (the issuer), for the purpose of maintaining registers of securityholders, facilitating distribution payments and other corporate actions and communications. In addition, the issuer may authorise us on their behalf to send you marketing material or include such material in a corporate communication. You may elect not to receive marketing material by contacting CIS using the details provided above or emailing [privacy@computershare.com.au](mailto:privacy@computershare.com.au). We may be required to collect your personal information under the Corporations Act 2001 (Cth) and ASX Settlement Operating Rules. We may disclose your personal information to our related bodies corporate and to other individuals or companies who assist us in supplying our services or who perform functions on our behalf, to the issuer for whom we maintain securities registers or to third parties upon direction by the issuer where related to the issuer's administration of your securityholding, or as otherwise required or authorised by law. Some of these recipients may be located outside Australia, including in the following countries: Canada, India, New Zealand, the Philippines, the United Kingdom and the United States of America. For further details, including how to access and correct your personal information, and information on our privacy complaints handling procedure, please contact our Privacy Officer at [privacy@computershare.com.au](mailto:privacy@computershare.com.au) or see our Privacy Policy at <http://www.computershare.com/au>.