

12 October 2020

Ms Lin Kang
Adviser, Listings Compliance (Sydney)
ASX Compliance Pty Limited
20 Bridge Street
Sydney NSW 2000

By email:

Dear Ms Kang

APPENDIX 3Y – CHANGE OF DIRECTOR’S INTEREST NOTICE QUERY

Temple & Webster Group Ltd (the “Company”) refers to your letter dated 9 October 2020 regarding the late lodgement of an Appendix 3Y on 8 October 2020 and provides the following responses:

1. Please explain why the Appendix 3Y was lodged late.

The Appendix 3Y was lodged late as a result of an administrative oversight leading to the Company Secretary not being informed of the change to the notifiable interest until 7 October 2020.

2. What arrangements does TPW have in place under Listing Rule 3.19B with its directors to ensure that it is able to meet its disclosure obligations under Listing Rule 3.19A?

The responsibilities of directors are set out in the Company’s securities dealing policy and in the terms of appointment of each director, which include requirements consistent with Attachment 1 to ASX Guidance Note 22.

3. If the current arrangements are inadequate or not being enforced, what additional steps does TPW intend to take to ensure compliance with Listing Rule 3.19B?

The board of directors believes the current arrangements are sufficient and that the late lodgement of the relevant Appendix 3Y was a genuine clerical error. The Company provides regular periodic reminders to directors of their obligations but in any event will review its procedures to ensure future compliance.

The Company confirms that the director’s trading occurred outside of a closed period.

Yours sincerely



Michael Egan
Company Secretary



9 October 2020

Reference: ODIN25714

Mr Michael Gerard Egan
Company Secretary
Temple & Webster Group Ltd
Unit 1A
1-7 Unwins Bridge Road
St Peters NSW 2044

By email: michael.egan@templeandwebster.com.au

Dear Mr Egan

Temple & Webster Group Ltd ('TPW'): Appendix 3Y – Change of Director's Interest Notice Query

ASX refers to the following:

1. TPW's Appendix 3Y lodged on the ASX Market Announcements Platform ('MAP') on 8 October 2020 for Mr Stephen Heath (the 'Notice');
2. Listing Rule 3.19A which requires an entity to tell ASX the following:

3.19A.1 *'The notifiable interests of a director of the entity (or in the case of a trust, a director of the responsible entity of the trust) at the following times.*

- *On the date that the entity is admitted to the official list.*
- *On the date that a director is appointed.*

The entity must complete Appendix 3X and give it to ASX no more than 5 business days after the entity's admission or a director's appointment.

3.19A.2 *A change to a notifiable interest of a director of the entity (or in the case of a trust, a director of the responsible entity of the trust) including whether the change occurred during a closed period where prior written clearance was required and, if so, whether prior written clearance was provided. The entity must complete Appendix 3Y and give it to ASX no more than 5 business days after the change occurs.*

3.19A.3 *The notifiable interests of a director of the entity (or in the case of a trust, a director of the responsible entity of the trust) at the date that the director ceases to be a director. The entity must complete Appendix 3Z and give it to ASX no more than 5 business days after the director ceases to be a director.'*

3. Listing rule 3.19B which states that:

'An entity must make such arrangements as are necessary with a director of the entity (or in the case of a trust, a director of the responsible entity of the trust) to ensure that the director discloses to the entity all the information required by the entity to give ASX completed Appendices 3X, 3Y and 3Z within the time period allowed by listing rule 3.19.A. The entity must enforce the arrangements with the director.'

The Notice indicates that a change in Mr Heath's notifiable interest occurred on 31 August 2020. It appears that the Notice should have been lodged with ASX by 7 September 2020. Consequently, TPW may have breached Listing Rules 3.19A and/or 3.19B. It also appears that Mr Heath may have breached section 205G of the *Corporations Act 2001* (Cth).

Request for Information

Under Listing Rule 18.7, we ask that you answer each of the following questions having regard to Listing Rules 3.19A and 3.19B and *Guidance Note 22: Director Disclosure of Interests and Transactions in Securities - Obligations of Listed Entities*.

1. Please explain why the Appendix 3Y was lodged late.
2. What arrangements does TPW have in place under Listing Rule 3.19B with its directors to ensure that it is able to meet its disclosure obligations under Listing Rule 3.19A?
3. If the current arrangements are inadequate or not being enforced, what additional steps does TPW intend to take to ensure compliance with Listing Rule 3.19B?

When and where to send your response

This request is made under Listing Rule 18.7. Your response is required as soon as reasonably possible and, in any event, by no later than **10 AM AEDT Wednesday, 14 October 2020**. You should note that if the information requested by this letter is information required to be given to ASX under Listing Rule 3.1 and it does not fall within the exceptions mentioned in Listing Rule 3.1A, TPW's obligation is to disclose the information 'immediately'. This may require the information to be disclosed before the deadline set out in the previous paragraph and may require TPW to request a trading halt immediately.

Your response should be sent to me by e-mail at ListingsComplianceSydney@asx.com.au. It should not be sent directly to the ASX Market Announcements Office. This is to allow me to review your response to confirm that it is in a form appropriate for release to the market, before it is published on the ASX Market Announcements Platform.

Trading halt

If you are unable to respond to this letter by the time specified above, you should discuss with us whether it is appropriate to request a trading halt in TPW's securities under Listing Rule 17.1. If you wish a trading halt, you must tell us:

- the reasons for the trading halt;
- how long you want the trading halt to last;
- the event you expect to happen that will end the trading halt;
- that you are not aware of any reason why the trading halt should not be granted; and
- any other information necessary to inform the market about the trading halt, or that we ask for.

We require the request for a trading halt to be in writing. The trading halt cannot extend past the commencement of normal trading on the second day after the day on which it is granted. You can find further information about trading halts in *Guidance Note 16 Trading Halts & Voluntary Suspensions*.

Suspension

If you are unable to respond to this letter by the time specified above, ASX will likely suspend trading in TPW's securities under Listing Rule 17.3.

Listing Rules 3.1 and 3.1A

In responding to this letter, you should have regard to TPW's obligations under Listing Rules 3.1 and 3.1A and also to Guidance Note 8 *Continuous Disclosure*: Listing Rules 3.1 – 3.1B. It should be noted that TPW's obligation to disclose information under Listing Rule 3.1 is not confined to, nor is it necessarily satisfied by, answering the questions set out in this letter.

Release of correspondence between ASX and entity

We reserve the right to release a copy of this letter, your reply and any other related correspondence between us to the market under Listing Rule 18.7A.

Questions

If you have any questions in relation to the above, please do not hesitate to contact me.

Kind regards

Lin Kang
Adviser, Listings Compliance (Sydney)