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**ASX Announcement** 

19 October 2020

# Important information for Shareholders about the 2020 Annual General Meeting

AF Legal Group Ltd (ASX: AFL) (AFL or the Company) advises that its 2020 Annual General Meeting will be held at 11.00am (AEDT) on Wednesday, 18 November 2020 (Meeting).

In accordance with subsection 5(f) of the Corporations (Coronavirus Economic Response) Determination (No. 3) 2020, the Company will not be dispatching physical copies of the Notice of Meeting (**Notice**). Instead, a copy of the Notice can be viewed and downloaded online at the following link: www.australianfamilylawyers.com.au/.

Given the uncertainty surrounding the COVID-19 pandemic, by the time this Notice is received by Shareholders, circumstances may have changed but this Notice is given based on circumstances as at 2 October 2020. Accordingly, should circumstances change, the Company will make an announcement on the ASX market announcements platform and on the Company's website at <a href="https://www.australianfamilylawyers.com.au/">www.australianfamilylawyers.com.au/</a>. Shareholders are urged to monitor the ASX announcements platform and the Company's website.

Due to the implementation by the Australian Government of restrictions on public gatherings and social distancing measures, at the date of this Notice, Shareholders will not be able to physically attend the Meeting in person. The Board considers that the health, safety and welfare of the Company's staff, its Shareholders and other stakeholders is of paramount importance. The Meeting will be accessible to all Shareholders virtually via a live webinar, further details of which are set out below.

All resolutions will be decided on a poll. The poll will be conducted based on votes submitted by proxy and at the Meeting by shareholders who can vote in accordance with the instructions set out below.

### Venue – Virtual Meeting

If you wish to virtually attend the AGM, please pre-register in advance for the virtual meeting here:

## https://us02web.zoom.us/webinar/register/WN E55cmYNYSWWKEnBDwONvJA

After registering, you will receive a confirmation containing information on how to attend the virtual meeting on the day of the AGM.

Shareholders will be able to vote and ask questions at the virtual meeting. Shareholders are also encouraged to submit questions in advance of the Meeting to the Company. Questions must be submitted in writing to <a href="mailto:investors@aflegal.com.au">investors@aflegal.com.au</a> at least 48 hours before the AGM.

### Voting virtually at the Meeting

Shareholders who wish to vote virtually on the day of the AGM will need to login to the Automic website (<a href="https://investor.automic.com.au/#/home">https://investor.automic.com.au/#/home</a>) with their username and password.

Shareholders who do not have an account with Automic are strongly encouraged to register for an account as soon as possible and well in advance of the Meeting to avoid any delays on the day of the Meeting.

#### How do I create an account with Automic?

To create an account with Automic, please go to the Automic website (<a href="https://investor.automic.com.au/#/home">https://investor.automic.com.au/#/home</a>), click on 'register' and follow the steps. Shareholders will require their holder number (Securityholder Reference Number (SRN) or Holder Identification Number (HIN)) to create an account with Automic.

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### I have an account with Automic, what are the next steps?

Shareholders who have an existing account with Automic (Note: with a username and password) are advised to take the following steps to attend and vote virtually on the day of the AGM:

- 1. Login to the Automic website (<a href="https://investor.automic.com.au/#/home">https://investor.automic.com.au/#/home</a>) using your username and password.
- 2. (**Registration on the day**) If registration for the virtual meeting is open, click on 'Meeting open for registration' and follow the steps.
- 3. (Live voting on the day) If live voting for the virtual meeting is open, click on 'Meeting open for voting' and follow the steps.

## Voting by Proxy

To vote by proxy:

1. Please lodge the Proxy Form online at <a href="https://investor.automic.com.au/#/loginsah">https://investor.automic.com.au/#/loginsah</a> by following the instructions:

Login to the Automic website using the holding details as shown on the Proxy Form. Click on 'View Meetings' – 'Vote'. To use the online lodgement facility, Shareholders will need their holder number (Securityholder Reference Number (SRN) or Holder Identification Number (HIN)) as shown on the front of the Proxy Form; or

- 2. Please complete and sign your Proxy Form, and deliver the Proxy Form:
  - i. by hand to: Automic, GPO Box 5193, Sydney NSW 2001; or
  - ii. by post to: Automic, Level 5, 126 Phillip Street, Sydney NSW 2000.

Your Proxy Form must be received not later than 48 hours before the commencement of the Meeting. **Proxy** Forms received later than this time will be invalid.

## **Enquiries**

Shareholders are encouraged to contact the Company Secretary on +61 2 8072 1400 if they have any queries in respect of the special arrangements applying to this Meeting.

This announcement has been authorised for release by the Board.

Yours faithfully

Maggie Niewidok Company Secretary