

# city chic collective

ASX ANNOUNCEMENT

13 October 2021

## City Chic Collective 2021 Annual General Meeting

Please find attached the following documents in connection with the 2021 Annual General Meeting for City Chic Collective Limited:

1. Notice of Meeting
2. Sample Proxy Form
3. Letter to Shareholders
4. Online Virtual Meeting Guide

**Ends**

The release of this announcement was authorised by the Company Secretary.

**CITY CHIC COLLECTIVE LIMITED**

ACN 057 569 169

**NOTICE OF ANNUAL GENERAL MEETING**

**AND**

**EXPLANATORY MEMORANDUM  
TO SHAREHOLDERS**

A PROXY FORM IS ENCLOSED

Please read the Notice and Explanatory Memorandum carefully.

If you are unable to attend the Meeting please complete and return the enclosed Proxy Form in accordance with the specified instructions.

## Notice of Annual General Meeting

Notice is given that the annual general meeting of City Chic Collective Limited ACN 057 569 169 (the **Company**) will be held virtually (online at <https://agmlive.link/CCX21>) on **Wednesday 17th November 2021** at **10.00am** (Sydney time) (**Annual General Meeting** or **Meeting**). Additional information about joining the Meeting, and asking questions at the Meeting, is provided below.

If you are unable to join the Meeting online, we encourage you to complete and return the enclosed Proxy Form in accordance with the instructions included in this Notice.

## Agenda Items

### Ordinary Business

**1 Annual Report**

To receive the Annual Report of the Company including the financial statements and the reports of the directors and auditors for the financial year ended 27 June 2021.

There is no requirement for Shareholders to approve these reports.

**2 Resolution 1: Adoption of the Remuneration Report**

To consider, and if thought fit, to pass the following resolution as an **ordinary resolution**:

*“That the Remuneration Report for the financial year ended 27 June 2021 (as set out in the Directors’ Report) be adopted.”*

Please refer to the voting exclusion statement in the Notice.

This resolution is advisory only and does not bind the Company or the Directors.

**3 Resolution 2: Re-election of Director – Mr Michael Kay**

To consider, and if thought fit, to pass the following resolution as an **ordinary resolution**:

*“That Mr Michael Kay, being a Director of the Company who retires by rotation under clause 23.10 of the Company’s Constitution, and being eligible for re-election, be re-elected as a Director of the Company.”*

Information about Mr Michael Kay is included in the Notice.

**4 Resolution 3: Election of Director – Mrs Natalie McLean**

To consider, and if thought fit, to pass the following resolution as an **ordinary resolution**:

*“That Mrs Natalie McLean, having been appointed as an additional Director of the Company since the last annual general meeting under clause 23.6 of the Company’s Constitution, and being eligible for election, be elected as a Director of the Company.”*

Information about Mrs McLean is included in the Notice.

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**City Chic Collective Limited**  
**Notice of Annual General Meeting 2021**

**5 Resolution 4: Election of Director – Mr Neil Thompson**

To consider, and if thought fit, to pass the following resolution as an **ordinary resolution**:

*“That Mr Neil Thompson, having been appointed as an additional Director of the Company since the last annual general meeting under clause 23.6 of the Company's Constitution, and being eligible for election, be elected as a Director of the Company.”*

Information about Mr Thompson is included in the Notice.

**6 Resolution 5: Renewal of Proportional Takeover Approval Provisions**

To consider, and if thought fit, to pass the following resolution as a **special resolution**:

*“That the proportional takeover provisions contained in clause 14.6 of the Company's Constitution be granted effect for a further three years, effective on the day on which this Resolution is passed.”*

Information about the proportional takeover provisions are included in the Notice.

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# City Chic Collective Limited

## Notice of Annual General Meeting 2021

### Explanatory Memorandum

Shareholders are referred to the Explanatory Memorandum accompanying and forming part of this Notice of Meeting for further details and information regarding each agenda item.

Terms and abbreviations used in this Notice of Meeting and Explanatory Memorandum are defined in the Glossary contained in the Explanatory Memorandum.

### Entitlement to vote

It has been determined that under regulation 7.11.37 of the *Corporations Regulations 2001* (Cth), for the purposes of the Meeting, the shareholding of each Shareholder will be taken to be as it appears in the Company's share register at 7pm (Sydney time) on 15<sup>th</sup> November 2021. Accordingly, share transfers registered after that time will be disregarded in determining entitlements to attend and vote at the Meeting.

### All Resolutions by Poll

In accordance with clause 19.9 of the Company's constitution and the *Treasury Laws Amendment (2021 Measures No. 1) Act 2021*, the Chair intends to call a poll on each of the resolutions proposed at the Meeting, using technology that will allow each Shareholder to participate in the vote in real time or in advance of the Meeting. Consequently, each resolution considered at the Meeting will be conducted by poll, rather than a show of hands.

### How to Vote

Shareholders may vote by either:

- (a) Using the online platform at <https://agmlive.link/CCX21>; or
- (b) By appointing a proxy.

#### (a) Using the online platform

We recommend logging in to the online platform at least 15 minutes prior to the scheduled start time for the Meeting using the instructions below:

1. Enter <https://agmlive.link/CCX21> into a web browser on your computer or online device;
2. Shareholders will need their Shareholder Reference Number (SRN) or Holder Identification Number (HIN) (available at the top of the voting form);
3. If you wish to ask questions orally, you will need your unique PIN No. which you should have obtained from Link Market Services. Please see further instructions below.
4. Proxyholders will need their proxy code which Link Market Services will provide via email no later than 48 hours prior to the Meeting.

Online voting will be open between the commencement of the Meeting at 10.00am (Sydney time) on 17 November 2021 and the time at which the Chair announces voting closure.

More information about online participation in the Meetings is available in the Virtual Meeting Online Guide found on the Company website.

#### (b) Appointing a proxy to attend and vote on their behalf, using the enclosed Proxy Form.

A Shareholder entitled to attend and vote has a right to appoint a proxy to attend and vote instead of the Shareholder.

#### Who can be a proxy

A proxy need not be a member of the Company and can either be an individual or a body corporate. If a Shareholder appoints a body corporate as a proxy, that body corporate should ensure that it:

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## City Chic Collective Limited Notice of Annual General Meeting 2021

1. appoints an individual as its corporate representative to exercise its powers at the Meeting, in accordance with section 250D of the Corporations Act; and
2. provides satisfactory evidence of the appointment of its corporate representative no later than 48 hours prior to commencement of the Meeting.

If a representative of the corporation is to attend the Meeting, the Shareholder must complete the appropriate certificate of appointment of corporate representative and send the form to [vote@linkmarketservices.com.au](mailto:vote@linkmarketservices.com.au) prior to the Meeting. A form of the certificate may be obtained from the Company's Share Registry or online at [linkmarketservices.com.au](http://linkmarketservices.com.au).

A Shareholder who is entitled to vote at the Meeting may appoint:

- one proxy if the Shareholder is only entitled to one vote; or
- two proxies if the Shareholder is entitled to more than one vote.

Where the Shareholder appoints two proxies, the appointment may specify the proportion or number of votes that each proxy may exercise. If the appointment does not specify a proportion or number, each proxy may exercise one half of the votes, in which case any fraction of votes will be discarded.

Proxies appointed by corporate Shareholders must be executed in accordance with their constitution or signed by a duly authorised attorney.

### Voting

A proxy may decide whether to vote on any motion except where the proxy is required by law or the Constitution to vote, or abstain from voting, in their capacity as a proxy.

If a proxy is directed how to vote on an item of business, the proxy may only vote on that item, in accordance with that direction. If a proxy is not directed how to vote on an item of business, a proxy may vote how he/she thinks fit.

### Chair as proxy

The Constitution provides that where the appointment of a proxy has not identified the person who may exercise it, the appointment will be deemed to be in favour of the Chair of the meeting to which it relates, or to another person as the Board determines.

If a Shareholder appoints the Chair as the Shareholder's proxy (or if the Chair becomes proxy by default) and does not specify how the Chair is to vote on an item of business, the Chair will vote, as a proxy for that Shareholder, in favour of the item on a poll, including Resolution 1 even though this Resolution is connected directly or indirectly with the remuneration of the Company's Key Management Personnel or a Closely Related Party, which include the Chair.

### Proxy Forms

If you require an additional Proxy Form, please contact the Company's Share Registry on 1300 554 474, which will supply it on request. The Proxy Form and the power of attorney or other authority (if any) under which it is signed (or a certified copy) must be received by the Share Registry, Link Market Services Limited, no later than **15 November 2021 at 10.00am (Sydney time)** (that is, at least 48 hours before the Meeting). Proxies received after this time will not be accepted.

Instructions for completing the Proxy Form are outlined on the Proxy Form, which may be returned by:

- (a) posting it in the reply-paid envelope provided;
  - (b) posting it to City Chic Collective c/- Link Market Services Limited, Locked Bag A14, Sydney South NSW 1235;
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## City Chic Collective Limited Notice of Annual General Meeting 2021

- (c) hand delivering it to Link Market Services Limited, 1A Homebush Bay Drive, Rhodes NSW 2138 or Level 12, 680 George Street, Sydney NSW 2000;
- (d) faxing it to Link Market Services Limited on +61 2 9287 0309; or
- (e) lodging it online at [linkmarketservices.com.au](http://linkmarketservices.com.au) in accordance with the instructions provided on the website. You will need your HIN or SRN to lodge your proxy form online.

### Annual General Meeting Considerations and Shareholder Questions

#### Shareholder Questions

A discussion will be held on all items to be considered at the Annual General Meeting. All Shareholders will have a reasonable opportunity to ask questions in advance of the Meeting or during the Meeting including an opportunity to ask questions of the Company's external auditor. To ensure that as many Shareholders as possible have the opportunity to speak, Shareholders are requested to observe the following:

- all Shareholder questions should be stated clearly and should be relevant to the business of the Meeting, including matters arising from the Financial Report, Directors' Report (including the Remuneration Report) and Auditor's Report, and general questions about the performance, business or management of the Company;
- if a Shareholder has more than one question on an item, all questions should be asked at the one time; and
- Shareholders should not ask questions at the Meeting regarding personal matters or those that are commercial in confidence.

Shareholders will be able to ask questions by telephone during the Meeting. Shareholders who wish to ask questions by telephone must contact the Company's Share Registry, Link Market Services on +61 1800 990 363 (Australia and International) from 8 to 15 November 2021 to request a personalised PIN and the applicable telephone number which they will need in order to ask a question by telephone during the Meeting. More information about how to ask questions by telephone during the meeting is contained in the Virtual Meeting Online Guide.

If your holding cannot be verified by the moderator, you will attend the Meeting as a visitor and will not be able to ask a question.

Shareholders who prefer to register questions in advance of the Meeting are invited to do so. Once registered on the virtual Meeting platform, you can submit questions online by clicking on the "Ask a Question" box. You will need your SRN/HIN or proxy code to do this.

We will attempt to address the more frequently asked questions in the Chairman and CEO's presentations to the Meeting and request that written questions be received by the Company or Link Market Services Limited by **5.00pm (Sydney time) on Wednesday, 10 November 2021**.

#### Technical difficulties

Technical difficulties may arise during the course of the Annual General Meeting. The Chair has discretion as to whether and how the meeting should proceed in the event that a technical difficulty arises. In exercising his discretion, the Chair will have regard to the number of Shareholders impacted and the extent to which participation in the business of the meeting is affected. Where he considers it appropriate, the Chair may continue to hold the meeting and transact business, including conducting a poll and voting in accordance with valid proxy instructions. For this reason, shareholders are encouraged to lodge a proxy by 10.00am (Sydney time) on Monday, 15 November 2021 even if they plan to participate online.

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**City Chic Collective Limited**  
**Notice of Annual General Meeting 2021**

## Voting Exclusion

Resolution	Voting Exclusion
<b>Resolution 1 – Adoption of Remuneration Report</b>	<p>A vote on Resolution 1 must not be cast (in any capacity) by or on behalf of any of the following persons:</p> <ul style="list-style-type: none"><li>(a) a member of the Key Management Personnel, details of whose remuneration are included in the Remuneration Report; or</li><li>(b) a Closely Related Party of such member,</li></ul> <p>(collectively, an <b>Excluded Voter</b>).</p> <p>However, an Excluded Voter may cast a vote on Resolution 1 if:</p> <ul style="list-style-type: none"><li>(i) the Excluded Voter does so as a proxy appointed by writing and the proxy appointment specifies how the proxy is to vote on Resolution 1; and</li><li>(ii) the vote is not cast on behalf on another Excluded Voter.</li></ul> <p>An Excluded Voter may also cast a vote on Resolution 1 if the Excluded Voter is the Chair of the Meeting and the appointment of the Chair as proxy:</p> <ul style="list-style-type: none"><li>• does not specify how the Chair is to vote; and</li><li>• expressly authorises the Chair to exercise the proxy vote even though Resolution 1 is connected with the remuneration of a member of the Key Management Personnel.</li></ul>

**By Order of the Board**

Dated: 13 October 2021



Marta Kielich  
Company Secretary



## **Explanatory Memorandum to Shareholders**

This Explanatory Memorandum has been prepared to assist Shareholders to understand the business to be put to Shareholders at the Annual General Meeting.

### **Ordinary business**

#### **1. Annual Report**

Section 317 of the Corporations Act requires:

- the reports of the directors and auditors; and
- the financial statements of the Company for the 52-week period ended 27 June 2021,

to be laid before the Annual General Meeting.

Neither the Corporations Act nor the Constitution requires a vote of Shareholders on the reports or statements.

#### **Asking questions**

Shareholders will be given opportunity to raise questions or comments on the management of the Company.

A reasonable opportunity will be given to Shareholders at the Meeting to ask the Company's auditor questions relevant to the conduct of the audit, the preparation and content of the auditor's report, the accounting policies adopted by the Company in relation to the preparation of the financial statements and the independence of the auditor in relation to the conduct of the audit.

In addition to asking question at the Meeting, Shareholders may address written question to the Chair about the reports or financial statements prior to the Meeting. Shareholders should note that in accordance with section 250PA(1) of the Corporations Act, a Shareholder must submit written questions to the Company's auditor no later than the fifth business day prior to the date of the Meeting, being **Wednesday 10 November 2021**.

#### **2. Resolution 1: Adoption of the Remuneration Report**

The Directors' Report for the 52-weeks ended 27 June 2021 includes a Remuneration Report. The Remuneration Report is set out on pages 43 to 54 of the 2021 Annual Report.

The Remuneration Report discusses matters including (but not limited to):

- (a) board policies in relation to the nature and amount of remuneration paid to Directors and executives;
- (b) the relationship between the board policies and the Company's performance; and
- (c) the remuneration arrangements in place for the directors and key executives of the Company.

Section 250R(2) of the Corporations Act requires the Remuneration Report to be adopted and put to the Shareholders at the Annual General Meeting.

#### **Resolution 1 is advisory only**

Section 250R(3) of the Corporations Act provides that Resolution 1 is advisory only and does not bind the Directors or the Company. However, under section 300A(1)(g) of the Corporations Act, if 25% or more of the votes cast on this Resolution 1 are against adopting the Remuneration Report, the Company will be required to consider and report to Shareholders in the next Remuneration Report on what action (if any) has been taken in response to Shareholder concerns, and if no action is proposed to be taken, the Board's reason for this inaction.

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## City Chic Collective Limited Explanatory Memorandum

### Spill Resolution

In addition, pursuant to section 250U of the Corporations Act, the “two strikes” law applies to the results of voting in relation to Resolution 1. This means, that if the resolution proposing adoption of the Remuneration Report receives a “no” vote of 25% or more at two consecutive annual general meetings, the Company will be required to put to Shareholders at the second annual general meeting a resolution on whether another meeting should be held (within 90 days) at which all Directors (other than the Managing Director who under the ASX Listing Rules may continue to hold office indefinitely without being re-elected) will cease to hold office but be eligible for election (a **Spill Resolution**). A simple majority of over 50% of the votes cast at the second annual general meeting is required to pass the Spill Resolution in accordance with section 250V of the Corporations Act.

A reasonable opportunity will be provided for discussion of the Remuneration Report at the Meeting.

Voting exclusions apply to Key Management Personnel and their Closely Related Parties in certain circumstances – please see the voting exclusion statement included in the Notice.

### Directors’ Recommendation

Noting that each Director has a personal interest in their own remuneration from the Company as set out in the Remuneration Report, Shareholders are asked to adopt the Remuneration Report and vote in favour of Resolution 1. Shareholders should note that the Chair intends to vote all undirected proxies in favour of adopting the Remuneration Report.

## Resolution 2: Re-election of Director, Mr Michael Kay

### Regulatory and Constitutional requirements

ASX Listing Rule 14.5 imposes a requirement on the Company to hold an election of Directors at each annual general meeting.

ASX Listing Rule 14.4 and clause 23.10(b) of the Constitution provide that a Director (other than the Managing Director) may not hold office for more than three years or beyond the third annual general meeting following the Director’s appointment (whichever is the longer period) without submitting for re-election.

Any Director who retires in accordance with clause 23.10 of the Constitution is eligible for re-election.

### Retirement by rotation and re-election of Mr Michael Kay

Michael Kay retires in accordance with clause 23.10(b) of the Constitution and offers himself for re-election.

Michael Kay joined the Company in October 2018. He is an independent, non-executive director and the current Chair of the Company. Michael was appointed the Chair of the Company on 9 November 2018 and is a member of the Audit and Risk Committee and the People, Culture and Remuneration Committee.

Michael has significant listed company experience and brings a broad range of commercial experience to the Board. Michael is currently the chair of Omni Bridgeway (ASX:OBL) (formerly called IMF Betham Limited (ASX:IMF)). Michael was the chair of Lovisa Holdings Limited (ASX:LOV) until his retirement on 30 October 2018 and was previously the chair and non-executive director of ApplyDirect Limited (ASX:AD1) until March 2019. Michael was the Chief Executive Officer and Managing Director of McMillian Shakespeare (ASX:MMS) for six years and previously held a number of senior executive roles at AAMI including Chief Executive Officer. Michael has also spent 12 years in private legal practice specialising in commercial law.

### Directors’ Recommendation

The Board (with Mr Michael Kay abstaining) recommends voting in favour of Resolution 2 for the re-election of Mr Michael Kay to the Board of the Company.

The Chair intends to exercise all available proxies in favour of Resolution 2.

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### **3. Resolution 3: Election of Director, Mrs Natalie McLean**

#### **Regulatory and Constitutional requirements**

ASX Listing Rule 14.4 and clause 23.6 of the Constitution provide that if in any year there is a Director (not including the Managing Director) appointed as an addition to the existing Directors since the last annual general meeting, that Director may only hold office until the next annual general meeting without submitting for election or re-election.

Any Director who is appointed in accordance with clause 23.6 of the Constitution is eligible for election.

#### **Election of Natalie McLean**

Natalie McLean was appointed as a Director in accordance with clause 23.6 of the Constitution and offers herself for election.

Natalie McLean was appointed as an independent, non-executive director to the Board on 5 August 2021. Natalie is a member of the Audit and Risk Committee and the People, Culture and Remuneration Committee.

Natalie has 30 years' experience in the retail industry. This includes senior roles with Giordano, Rip Curl and the Cotton On Group where her focus has been on the customer, channel development and growing their businesses globally. Natalie is currently a director and the Chief Retail Officer of the Cotton On Group, a director of the Cotton On Foundation and a board member of the Geelong Racing Club.

#### **Directors' Recommendation**

The Board (with Mrs Natalie McLean abstaining) recommends voting in favour of Resolution 3 for the election of Mrs Natalie McLean to the Board of the Company.

The Chair intends to exercise all available proxies in favour of Resolution 3.

### **4. Resolution 4: Election of Director, Mr Neil Thompson**

#### **Regulatory and Constitutional requirements**

ASX Listing Rule 14.4 and clause 23.6 of the Constitution provide that if in any year there is a Director (not including the Managing Director) appointed as an addition to the existing Directors since the last general meeting, that Director may only hold office until the next annual general meeting without submitting for election or re-election.

Any Director who is appointed in accordance with clause 23.6 of the Constitution is eligible for election.

#### **Election of Neil Thompson**

Neil Thompson was appointed as a Director in accordance with clause 23.6 of the Constitution and offers himself for election.

Neil Thompson was appointed as an independent, non-executive director to the Board on 5 August 2021. Neil is the chair of the Audit and Risk Committee and a member of the People, Culture and Remuneration Committee.

Neil has significant financial, operational and strategic experience from a broad range of senior roles and industries, including in the freight and logistics, industrial products and technology sectors. Neil was previously Chief Financial Officer of Ascender HCM (a payroll software and services company), has worked at Alesco, Amatek, TNT and Elders IXL, and is currently a director of the Australian World Orchestra.

#### **Directors' Recommendation**

The Board (with Mr Neil Thompson abstaining) recommends voting in favour of Resolution 4 for the election of Mr Neil Thompson to the Board of the Company.

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The Chair intends to exercise all available proxies in favour of Resolution 4.

## **5. Resolution 5: Renewal of proportional takeover approval provisions**

### **Background**

Clause 14.6 of the Company's Constitution includes proportional takeover provisions which enable the Company to refuse to register shares acquired under a proportional takeover bid unless shareholders approve the bid. Under the Corporations Act, proportional takeover provisions expire three years from adoption or renewal and may then be renewed. The Company is seeking Shareholder approval to renew these provisions under section 648G(4) of the Corporations Act. The proportional takeover provisions are identical to those included in the Company's existing Constitution which have not been the subject of a prior renewal (as the Company's existing Constitution was adopted by the Company at its 2018 annual general meeting (on 9 November 2018)).

### **Regulatory requirements**

The Corporations Act requires that the following information be provided to Shareholders when they are considering the inclusion or renewal of proportional takeover provisions in the Constitution. The following information comprises the statement required under section 648G(5) of the Corporations Act:

#### **(a) Effect of the provision**

Subject to the Corporations Act and the ASX Listing Rules, the registration of any transfer of Securities in acceptance of offers made under a proportional takeover bid in respect of all or any class of Securities of the Company is prohibited unless and until a resolution to approve the bid is passed in accordance with clause 14.6 of the Constitution (**Approving Resolution**).

The only persons entitled to vote on the Approving Resolution are those persons who, as at the end of the day on which the first offer under the takeover bid was made, held Securities included in the bid class in respect of which the offer was made.

Each person entitled to vote has one vote for each Security in the relevant class held by the person at that time. An Approving Resolution is taken to have been passed if the proportion that the number of votes cast in favour of the Approving Resolution bears to the total number of votes cast is greater than 50%, and is otherwise taken to have been rejected.

The provisions of the Constitution relating to general meetings apply to the meeting with any modifications the Directors decide are required in the circumstances.

Clause 14.6 will expire three years after its adoption (being 9 November 2021), unless renewed by a further special resolution of the Shareholders. The Company is seeking Shareholder approval to renew these proportional takeover provisions at the Meeting, noting that they have recently expired at the date of the Meeting.

#### **(b) Reasons for proposing this special resolution**

A proportional takeover bid involves an offer for only a proportion of each Shareholder's Securities. This may allow control of the Company to pass without shareholders having the chance to sell all their Securities to the bidder and assist a bidder to take control of the company without payment of an adequate control premium.

Shareholders, other than the bidder and its associates, may be exposed to the risk of being left as a minority in the Company as well as the loss of potential to receive an adequate control premium for their remaining shares. The proportional takeover provisions lessen these risks because they allow Shareholders to decide whether a proportional takeover bid is acceptable in principle, is appropriately priced and should be permitted to proceed.

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## City Chic Collective Limited Explanatory Memorandum

(c) **Knowledge of acquisition of proposals**

At the date this Notice is prepared, no Director is aware of any proposal by any person to acquire, or to increase the extent of, a substantial interest in the Company.

(d) **Potential advantages and disadvantages**

While the proportional takeover provisions have previously been in force under the Constitution, there have been no full or proportional takeover bids for the Company since the existing proportional takeover provisions were adopted in 2018. Therefore, there is no current example against which to review the advantages or disadvantages of the provisions for the Directors and Shareholders respectively.

The Directors consider that the proposed renewal of the proportional takeover provisions has no potential advantages or potential disadvantages for Directors because they remain free to make a recommendation on whether a proportional takeover bid should be approved.

The potential advantages of the proposed renewal of the proportional takeover provisions for Shareholders are:

- (i) Shareholders have the right to decide by majority vote whether an offer under a proportional takeover bid should proceed;
- (ii) the provisions may assist Shareholders to avoid being locked in as a minority;
- (iii) the bargaining power of Shareholders is increased, and may assist in ensuring that any proportional takeover bid is adequately priced; and
- (iv) knowing the view of the majority of Shareholders may help each individual Shareholder assess the likely outcome of the proportional takeover bid and to decide whether to approve or reject that offer.

The potential disadvantages of the proposed renewal of the proportional takeover provisions for Shareholders are:

- (i) it may discourage offers of proportional takeover bids for shares in the Company and may depress the share price;
- (ii) Shareholders may lose an opportunity of selling some of their Shares at a premium; and
- (iii) the likelihood of a proportional takeover bid being successful may be reduced.

The Directors consider that the potential advantages of the proportional takeover provisions for Shareholders outweigh the potential disadvantages. In particular, Shareholders as a whole are able to decide whether or not a proportional takeover bid should be permitted to proceed.

(e) **Shareholders may act**

If the special resolution to renew the proportional takeover provisions in clause 14.6 of the Constitution is passed, Shareholders who together hold not less than 10% (by number) of the issued Securities in a class of Securities in the Company to which the provisions apply may, within 21 days after the day on which the special resolution is passed, apply to the Court to have the proportional takeover provisions set aside to the extent to which it relates to that class of Shareholders.

On an application, the Court may make an order setting aside the proportional takeover provisions if it is satisfied that it is appropriate in all the circumstances to do so. Otherwise the Court must discuss the application. Unless and until an application is finally determined by the making of an order setting aside

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## City Chic Collective Limited Explanatory Memorandum

the proportional takeover provisions, the Company is taken for all purposes to have validly included the proportional takeover provisions applying to that class of Shareholders.

### **Directors' Recommendation**

The Board recommends voting in favour of Resolution 5 for the renewal of the proportional takeover provisions. Resolution 5 is a special resolution and so requires the approval of 75% or more of the votes cast by Shareholders.

The Chair intends to exercise all available proxies in favour of Resolution 5.

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## Glossary

In this Notice, the following items have the following meanings unless the context requires otherwise:

**\$** means Australian Dollars.

**Annual Report** means the Annual Report to Shareholders for the period ended 27 June 2021.

**ASX** means ASX Limited ACN 008 624 691 and, where the context permits, the Australian Securities Exchange operated by ASX Limited.

**ASX Listing Rules** means the official listing rules of the ASX.

**Board** means the current board of directors of the Company.

**Chair** means the person chairing the Meeting.

**Closely Related Party** has the meaning as defined in section 9 of the Corporations Act.

**Company** means City Chic Collective Limited ACN 057 569 169.

**Constitution** means the Company's Constitution.

**Corporations Act** means the *Corporations Act 2001* (Cth).

**Directors** means the current directors of the Company.

**Explanatory Memorandum** means the explanatory memorandum accompanying and forming part of this Notice.

**Key Management Personnel** has the meaning as defined in section 9 of the Corporations Act.

**Meeting or Annual General Meeting** means the 2021 Annual General Meeting of Shareholders to be held virtually (online) at <https://agmlive.link/CCX21> on 17th November 2021 at 10:00am (Sydney time).

**Notice** means this Notice of Annual General Meeting (including the Explanatory Memorandum and the Proxy Form).

**Proxy Form** means the proxy form accompanying this Notice.

**Remuneration Report** means the remuneration report as set out in the Annual Report.

**Resolutions** means the resolutions set out in this Notice, or any one of them, as the context requires.

**Securities** includes Shares, rights to Shares, options to acquire Shares and other securities with rights of conversion to equity.

**Share** means a fully paid ordinary share in the capital of the Company.

**Shareholder** means a holder of a Share.

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## LODGE YOUR VOTE

**ONLINE**  
www.linkmarketservices.com.au

**BY MAIL**  
City Chic Collective Limited  
C/- Link Market Services Limited  
Locked Bag A14  
Sydney South NSW 1235 Australia

**BY FAX**  
+61 2 9287 0309

**BY HAND**  
Link Market Services Limited  
Level 12, 680 George Street, Sydney NSW 2000  
\*subject to any COVID-19 public health orders and restrictions

**ALL ENQUIRIES TO**  
Telephone: 1300 554 474 Overseas: +61 1300 554 474



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## PROXY FORM

I/We being a member(s) of City Chic Collective Limited and entitled to attend and vote hereby appoint:

### APPOINT A PROXY

the Chairman of the Meeting (mark box)

OR if you are **NOT** appointing the Chairman of the Meeting as your proxy, please write the name and email of the person or body corporate you are appointing as your proxy. An email will be sent to your appointed proxy with details on how to access the virtual meeting.

Name

Email

or failing the person or body corporate named, or if no person or body corporate is named, the Chairman of the Meeting, as my/our proxy to act on my/our behalf (including to vote in accordance with the following directions or, if no directions have been given and to the extent permitted by the law, as the proxy sees fit) at the Annual General Meeting of the Company to be held at **10:00am (Sydney time) on Wednesday, 17 November 2021** (the Meeting) and at any postponement or adjournment of the Meeting.

The Meeting will be conducted as a virtual meeting and you can participate by logging in online at <https://agmlive.link/CCX21> (refer to details in the Virtual Annual General Meeting Online Guide). You can view and download the **Notice of Meeting and Explanatory Memorandum** and Online Guide at the Company's website at <https://www.citychiccollective.com.au/investors>

**Important for Resolution 1:** If the Chairman of the Meeting is your proxy, either by appointment or by default, and you have not indicated your voting intention below, you expressly authorise the Chairman of the Meeting to exercise the proxy in respect of Resolution 1, even though the Resolution is connected directly or indirectly with the remuneration of a member of the Company's Key Management Personnel (KMP).

The Chairman of the Meeting intends to vote undirected proxies in favour of each item of business.

### VOTING DIRECTIONS

Proxies will only be valid and accepted by the Company if they are signed and received no later than 48 hours before the Meeting.

Please read the voting instructions overleaf before marking any boxes with an

#### Resolutions

	For	Against	Abstain*		For	Against	Abstain*
1 Adoption of the Remuneration Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5 Renewal of Proportional Takeover Approval Provisions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Re-election of director – Mr Michael Kay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
3 Election of Director – Mrs Natalie McLean	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
4 Election of Director – Mr Neil Thompson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

**i** \* If you mark the Abstain box for a particular Item, you are directing your proxy not to vote on your behalf on a poll and your votes will not be counted in computing the required majority on a poll.

### SIGNATURE OF SHAREHOLDERS – THIS MUST BE COMPLETED

Individual or Shareholder 1

Individual or Shareholder 2

Individual or Shareholder 3

Sole Director and Sole Company Secretary OR Director

Director/Company Secretary

This form should be signed by the shareholder. If a joint holding, either shareholder may sign. If signed by the shareholder's attorney, the power of attorney must have been previously noted by the registry or a certified copy attached to this form. If executed by a company, the form must be executed in accordance with the company's constitution and the *Corporations Act 2001* (Cth).

CCX PRX2101N





## HOW TO COMPLETE THIS SHAREHOLDER PROXY FORM

### YOUR NAME AND ADDRESS

This is your name and address as it appears on the Company's share register. If this information is incorrect, please make the correction on the form. Shareholders sponsored by a broker should advise their broker of any changes. **Please note: you cannot change ownership of your shares using this form.**

### APPOINTMENT OF PROXY

If you wish to appoint the Chairperson of the Meeting as your proxy, mark the box in Step 1. If you wish to appoint someone other than the Chairperson of the Meeting as your proxy, please write the name and email address of that individual or body corporate in Step 1. A proxy need not be a shareholder of the Company.

### DEFAULT TO CHAIRPERSON OF THE MEETING

Any directed proxies that are not voted on a poll at the Meeting will default to the Chairperson of the Meeting, who is required to vote those proxies as directed. Any undirected proxies that default to the Chairperson of the Meeting will be voted according to the instructions set out in this Proxy Form, including where the Resolution is connected directly or indirectly with the remuneration of KMP.

### VOTES ON ITEMS OF BUSINESS – PROXY APPOINTMENT

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. All your shares will be voted in accordance with such a direction unless you indicate only a portion of voting rights are to be voted on any item by inserting the percentage or number of shares you wish to vote in the appropriate box or boxes. If you do not mark any of the boxes on the items of business, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

### APPOINTMENT OF A SECOND PROXY

You are entitled to appoint up to two persons as proxies to attend the Meeting and vote on a poll. If you wish to appoint a second proxy, an additional Proxy Form may be obtained by telephoning the Company's share registry or you may copy this form and return them both together.

To appoint a second proxy you must:

- on each of the first Proxy Form and the second Proxy Form state the percentage of your voting rights or number of shares applicable to that form. If the appointments do not specify the percentage or number of votes that each proxy may exercise, each proxy may exercise half your votes. Fractions of votes will be disregarded; and
- return both forms together.

### SIGNING INSTRUCTIONS

You must sign this form as follows in the spaces provided:

**Individual:** where the holding is in one name, the holder must sign.

**Joint Holding:** where the holding is in more than one name, either shareholder may sign.

**Power of Attorney:** to sign under Power of Attorney, you must lodge the Power of Attorney with the registry. If you have not previously lodged this document for notation, please attach a certified photocopy of the Power of Attorney to this form when you return it.

**Companies:** where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the *Corporations Act 2001*) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by signing in the appropriate place.

### CORPORATE REPRESENTATIVES

If a representative of the corporation is to attend the Meeting Virtually the appropriate "Certificate of Appointment of Corporate Representative" must be received at [vote@linkmarketservices.com.au](mailto:vote@linkmarketservices.com.au) prior to admission in accordance with the Notice of Annual General Meeting. A form of the certificate may be obtained from the Company's Share registry or online at [www.linkmarketservices.com.au](http://www.linkmarketservices.com.au).

### LODGEMENT OF A PROXY FORM

This Proxy Form (and any Power of Attorney under which it is signed) must be received at an address given below by **10:00am (Sydney time) on Monday, 15 November 2021**, being not later than 48 hours before the commencement of the Meeting. Any Proxy Form received after that time will not be valid for the scheduled Meeting.

Proxy Forms may be lodged using the reply paid envelope or:



#### ONLINE

[www.linkmarketservices.com.au](http://www.linkmarketservices.com.au)

Login to the Link website using the holding details as shown on the Proxy Form. Select 'Voting' and follow the prompts to lodge your vote. To use the online lodgement facility, shareholders will need their "Holder Identifier" - Securityholder Reference Number (SRN) or Holder Identification Number (HIN).



#### BY MOBILE DEVICE

Our voting website is designed specifically for voting online. You can now lodge your proxy by scanning the QR code adjacent or enter the voting link [www.linkmarketservices.com.au](http://www.linkmarketservices.com.au) into your mobile device. Log in using the Holder Identifier and postcode for your shareholding.

#### QR Code



To scan the code you will need a QR code reader application which can be downloaded for free on your mobile device.



#### BY MAIL

City Chic Collective Limited  
C/- Link Market Services Limited  
Locked Bag A14  
Sydney South NSW 1235  
Australia



#### BY FAX

+61 2 9287 0309



#### BY HAND

delivering it to Link Market Services Limited\*  
Level 12  
680 George Street  
Sydney NSW 2000

\*during business hours Monday to Friday (9:00am - 5:00pm) and subject to any COVID-19 public health orders and restrictions



#### ACCESS YOUR NOTICE OF ANNUAL GENERAL MEETING

To view or download the full **Notice of Meeting and Explanatory Memorandum** which sets out the Agenda (including details of all resolutions being put to the meeting) please visit the company's website. Per modifications of the Corporations Act 2001 and the Corporations Regulations 2001 under Corporations (Coronavirus Economic Response) Determination (no.1) 2020 ("Determination") no hard copy Notice of Meeting and Explanatory Memorandum has been included in this mailing, the Notice of Meeting for the purposes of this meeting has been given to those entitled to receive by use of one or more technologies.

# city chic collective limited

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13 October 2021

Dear Shareholder,

In light of the uncertainty, travel restrictions and potential health risks created by the COVID-19 pandemic and taking into consideration the actions taken by governments to address these concerns, we will be hosting a virtual Annual General Meeting in 2021 (**AGM**).

The Notice of Meeting and Explanatory Memorandum for the AGM is available online at <https://www.citychiccollective.com.au/investors>. We will not be sending shareholders a hard copy of the Notice of Meeting by post ahead of the AGM.

This letter provides information to guide shareholders as to how to attend and participate in the AGM. City Chic's website will also be kept up to date with all of the relevant information shareholders may need.

## Details of our 2021 AGM

**Date: Wednesday, 17 November 2021**

**Time: 10.00am AEDT**

**Website: <https://agmlive.link/CCX21>**

## How to participate

To make the AGM as accessible as possible to all of our Shareholders, we are pleased to offer Shareholders the following ways to participate in the AGM.

### 1. Online

1. Logon to <https://agmlive.link/CCX21> from your desktop computer, mobile or tablet device at least 15 minutes prior to the scheduled start time for the AGM. You will need internet access.
2. When you log onto the online platform, you will need to provide your details - including your Shareholder Reference Number (**SRN**) or Holder Identification Number (**HIN**) - to be verified as a Shareholder (available at the top of the proxy form).
3. Proxyholders will need their proxy code, which Link Market Services will provide via email no later than 24 hours prior to the AGM.

Further instructions on how to participate and vote online are published at <https://www.citychiccollective.com.au/investors>. We encourage all Shareholders to read this material to ensure they are familiar with how to participate and to contact Link Markets Services if they have any questions.

### 2. Appoint a proxy in advance of the AGM

#### (a) Online

1. Logon to [www.linkmarketservices.com.au](http://www.linkmarketservices.com.au).
2. You will be asked to submit your SRN or HIN details.
3. Follow the step-by-step online prompts, which will guide you through the process.

#### (b) Via mail, fax or hand delivery

1. Complete the enclosed Proxy Form. Instructions are detailed on the Proxy Form.
2. All Proxy Forms must be received no later than **10.00am (AEDT)** on **Monday 15 November 2021** to be valid.
3. Proxy Forms may be returned by fax, mail or hand delivery by following the instructions in the Proxy Form.

## How to ask a question

Shareholders will be able to submit questions in writing online during the AGM by following the instructions set out in the Virtual Meeting Online Guide. Shareholders may also submit questions prior to the meetings through the Company's Share Registry's website at <https://investorcentre.linkmarketservices.com.au/Login/>.

In addition, Shareholders will be able to ask questions by telephone during the AGM. Shareholders who wish to ask questions by telephone must contact the Company's Share Registry, Link Market Services on +61 1800 990 363 (Australia and International) from 8 to 15 November 2021 to request a personalised PIN and the applicable telephone number which they will need in order to ask a question by telephone during the meeting. More information about how to ask questions by telephone during the meeting is contained in the Virtual Meeting Online Guide.

Please review the information about participating in the AGM. If your holding cannot be verified by the moderator, you will attend the AGM as a visitor and will not be able to ask a question.

## How to watch and listen to the AGM

The AGM will be live webcast online at <https://agmlive.link/CCX21>. All stakeholders are invited to watch and listen to the AGM. However, only Shareholders (or their proxies) may vote or ask questions during the AGM.

## Support and Technical Issues

If you experience any difficulties, please contact Link Market Services by phone on 1300 554 474 or on +61 1300 554 474 between 9:00am and 5:00pm (AEDT) Monday to Friday. Copies of all material, including City Chic's Annual Report, Notice of Meeting and Virtual Meeting Online Guide are available online on the Company's website at <https://www.citychiccollective.com.au/investors>.

We recognise that technical difficulties may arise during the course of the AGM. For this reason, Shareholders are encouraged to lodge a proxy by 10.00am (Sydney time) on Monday, 15 November 2021 even if they plan to participate online.

## Online Communication Preferences

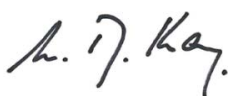
We encourage all shareholders to update your details via our share registry, Link Market Services. Shareholders can also:

- check your holding balance;
- view, print or save transaction summaries and dividend statements;
- update or amend your bank account details; or
- elect to receive communications electronically.

We encourage shareholders to elect to receive online communication as the most efficient and environmentally friendly way to keep up to date with City Chic information.

We look forward to you joining us at the 2021 AGM and thank you for your ongoing support.

Yours sincerely,



**Michael Kay**  
Chairman

# Virtual Meeting Online Guide

## Before you begin

Ensure your browser is compatible. Check your current browser by going to the website: **[whatismybrowser.com](http://whatismybrowser.com)**

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Supported browsers are:

- Chrome – Version 44 & 45 and after
- Firefox – 40.0.2 and after
- Safari – OS X v10.9 & OS X v10.10 and after
- Internet Explorer 9 and up

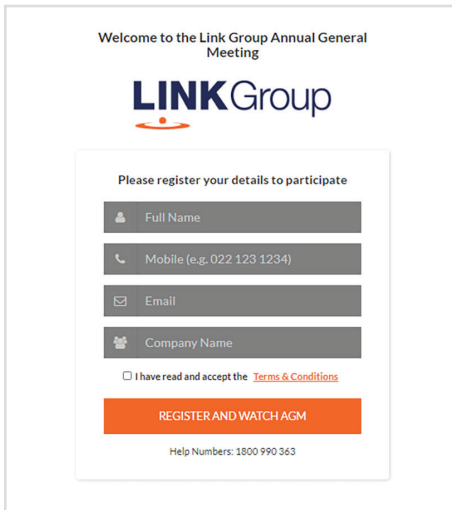
**To attend and vote you must have your securityholder number and postcode.**

Appointed Proxy: Your proxy number will be provided by Link before the meeting.

**Please make sure you have this information before proceeding.**



# Virtual Meeting Online Guide



Welcome to the Link Group Annual General Meeting

**LINK**Group

Please register your details to participate

Full Name

Mobile (e.g. 022 123 1234)

Email

Company Name

I have read and accept the [Terms & Conditions](#)

**REGISTER AND WATCH AGM**

Help Numbers: 1800 990 363

## Step 1

Open your web browser and go to <https://agmlive.link/CCX21>

## Step 2

Log in to the portal using your full name, mobile number, email address, and company name (if applicable).

Please read and accept the terms and conditions before clicking on the blue **'Register and Watch Meeting'** button.

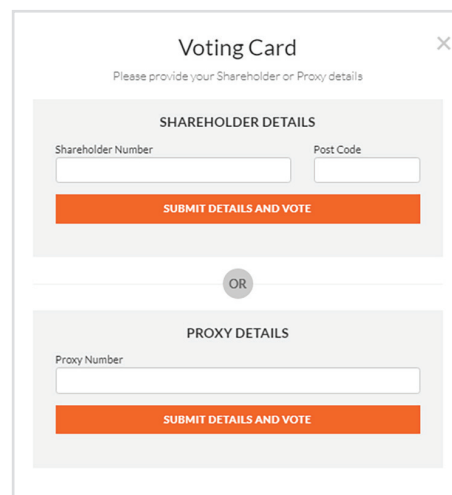
- On the left – a live video webcast of the Meeting
- On the right – the presentation slides that will be addressed during the Meeting
- At the bottom – buttons for 'Get a Voting Card', 'Ask a Question' and a list of company documents to download

**Note:** If you close your browser, your session will expire and you will need to re-register. If using the same email address, you can request a link to be emailed to you to log back in.

## 1. Get a Voting Card

To register to vote – click on the 'Get a Voting Card' button.

This will bring up a box which looks like this.



Voting Card

Please provide your Shareholder or Proxy details

**SHAREHOLDER DETAILS**

Shareholder Number  Post Code

**SUBMIT DETAILS AND VOTE**

OR

**PROXY DETAILS**

Proxy Number

**SUBMIT DETAILS AND VOTE**

If you are an individual or joint securityholder you will need to register and provide validation by entering your securityholder number and postcode.

If you are an appointed Proxy, please enter the Proxy Number issued by Link in the PROXY DETAILS section. Then click the **'SUBMIT DETAILS AND VOTE'** button.

Once you have registered, your voting card will appear with all of the resolutions to be voted on by securityholders at the Meeting (as set out in the Notice of Meeting). You may need to use the scroll bar on the right hand side of the voting card to view all resolutions.

Securityholders and proxies can either submit a Full Vote or Partial Vote.



+

Get a Voting Card

?

Ask a Question

Downloads

- 📄 Notice of meeting
- 📄 Annual report

ABC COMPANY PTY LTD
X123456789
✕

**Voting Card**

Please complete your vote by selecting the required voting instruction (For, Against or Abstain) for each resolution. If you would like complete a partial vote, please specify the number of votes for each resolution in the Partial Vote section. Proxy holder votes will only be applied to discretionary (undirected) votes. Directed votes will be applied as per the the Unitholder's voting instructions.

Full Vote
Partial Vote

**Resolution 2B**  For  Against  Abstain

RE-ELECTION OF MR. ABC AS A DIRECTOR

**Resolution 2C**  For  Against  Abstain

RE-ELECTION OF MS XYZ AS A DIRECTOR

**Resolution 3**  For  Against  Abstain

INCREASE TO DIRECTORS' MAXIMUM FEE POOL LIMIT

**Resolution 4**  For  Against  Abstain

ADOPTION OF REMUNERATION REPORT

SUBMIT VOTE

### Full Votes

To submit a full vote on a resolution ensure you are in the **'Full Vote'** tab. Place your vote by clicking on the **'For'**, **'Against'**, or **'Abstain'** voting buttons.

### Partial Votes

To submit a partial vote on a resolution ensure you are in the **'Partial Vote'** tab. You can enter the number of votes (for any or all) resolution/s. The total amount of votes that you are entitled to vote for will be listed under each resolution. When you enter the number of votes it will automatically tally how many votes you have left.

**Note:** If you are submitting a partial vote and do not use all of your entitled votes, the un-voted portion will be submitted as No Instruction and therefore will not be counted.

Once you have finished voting on the resolutions scroll down to the bottom of the box and click on the **'Submit Vote'** or **'Submit Partial Vote'** button.

**Note:** You can close your voting card without submitting your vote at any time while voting remains open. Any votes you have already made will be saved for the next time you open up the voting card. The voting card will appear on the bottom left corner of the webpage. The message **'Not yet submitted'** will appear at the bottom of the page.

You can edit your voting card at any point while voting is open by clicking on **'Edit Card'**. This will reopen the voting card with any previous votes made.

At the conclusion of the Meeting a red bar with a countdown timer will appear at the top of the Webcast and Slide windows advising the remaining voting time. Please make any changes and submit your voting cards.

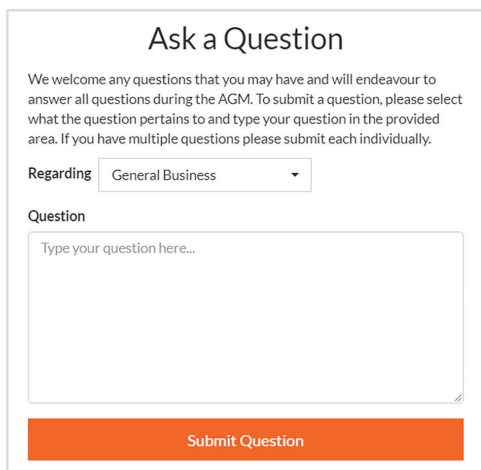
Once voting has been closed all submitted voting cards cannot be changed.

## 2. How to ask a question

**Note:** Only securityholders are eligible to ask questions.

If you have yet to obtain a voting card, you will be prompted to enter your securityholder number or proxy details before you can ask a question. To ask a question, click on the 'Ask a Question' button either at the top or bottom of the webpage.

The 'Ask a Question' box will then pop up with two sections for completion.



The 'Ask a Question' form is titled 'Ask a Question' and includes a welcome message: 'We welcome any questions that you may have and will endeavour to answer all questions during the AGM. To submit a question, please select what the question pertains to and type your question in the provided area. If you have multiple questions please submit each individually.' Below this, there is a 'Regarding' dropdown menu currently set to 'General Business'. A 'Question' section contains a text input field with the placeholder 'Type your question here...'. At the bottom of the form is an orange 'Submit Question' button.

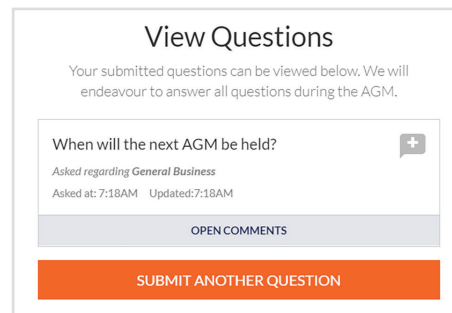
In the 'Regarding' section click on the drop down arrow and select the category/resolution for your question.

Click in the 'Question' section and type your question and click on 'Submit'.

A 'View Questions' box will appear where you can view your questions at any point. Only you can see the questions you have asked.

If your question has been answered and you would like to exercise your right of reply, you can submit another question.

Note that not all questions are guaranteed to be answered during the Meeting, but we will do our best to address your concerns.



The 'View Questions' box is titled 'View Questions' and contains the text: 'Your submitted questions can be viewed below. We will endeavour to answer all questions during the AGM.' Below this, there is a question card for 'When will the next AGM be held?' with a plus icon in the top right corner. The card also shows 'Asked regarding General Business', 'Asked at: 7:18AM', and 'Updated: 7:18AM'. Below the question card is a grey 'OPEN COMMENTS' button and an orange 'SUBMIT ANOTHER QUESTION' button.

## 3. Downloads

View relevant documentation in the Downloads section.

## 4. Voting closing

Voting will end 5 minutes after the close of the Meeting.

At the conclusion of the Meeting a red bar with a countdown timer will appear at the top of the Webcast and Slide screens advising the remaining voting time. If you have not submitted your vote, you should do so now.

## 5. Phone Participation

### What you will need

- a) Land line or mobile phone
- b) The name of your holding/s (Registered Name & SRN/HIN NOs.)
- c) To obtain your unique PIN, please contact Link Market Services on +61 1800 990 363.

### Joining the Meeting via Phone

#### Step 1

From your land line or mobile device, call:  
**Australia Toll Free: 1800 717 441**  
**International: +61 2 9189 2004**

#### Step 2

You will be greeted with a welcome message and provided instructions on how to participate in the Meeting. Please listen to the instructions carefully.

At the end of the welcome message you will be asked to enter your **PIN** followed by the hash key. This will verify you as a securityholder and allow you to ask a question on the resolutions at the Meeting.

#### Step 3

Once you have entered your **PIN**, you will be greeted by a moderator. Once the moderator has verified your details you will be placed into a waiting room and will hear music playing.

Note, If your holding cannot be verified by the moderator, you will attend the Meeting as a visitor and will not be able to ask a question.

#### Step 4

At the commencement of the Meeting, you will be admitted to the Meeting where you will be able to listen to proceedings.

## Asking a Question

### Step 1

When the Chairman calls for questions on each resolution, you will be asked to **press \*1** (asterisk 1) on your keypad should you wish to "raise your hand" to ask a question.

### Step 2

The moderator will ask you what item of business your question relates to? Let the moderator know if your question relates to General Business or a specific resolution (by referencing the Resolution number).

You will also be asked if you have any additional questions.

### Step 3

When it is your time to ask your question, the moderator will introduce you to the meeting, your line will be unmuted and you can then start speaking. Note, if at any time you no longer wish to ask your question, you can "lower your hand" by **pressing \*2** (asterisk 2) on your key pad. If you also joined the Meeting online, we ask that you mute your laptop or desktop device while you ask your question.

### Step 4

Your line will be muted once your question has been answered.

## Voting

Please note that you will not be able to vote on any resolutions via telephone.

If you would like to vote on a resolution, and you have not yet lodged a proxy vote (or you wish to change your proxy vote), please ensure that you have joined the meeting online in accordance with this guide (see, in particular, page 2).

### Contact us

#### Australia

T 1300 554 474

E [info@linkmarketservices.com.au](mailto:info@linkmarketservices.com.au)

#### New Zealand

T +64 9 375 5998

E [enquiries@linkmarketservices.co.nz](mailto:enquiries@linkmarketservices.co.nz)