



14 September 2023

The Manager
Company Announcements Office
Australian Securities Exchange

Dear Manager,

Letter to Shareholders – Coles' Annual General Meeting

Attached for release to the market is a letter to be sent to shareholders in relation to accessing meeting materials for Coles Group Limited's 2023 Annual General Meeting.

This announcement is authorised by the Board.

Yours faithfully,

A handwritten signature in black ink, appearing to read "Daniella Pereira".

Daniella Pereira
Group Company Secretary

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Need assistance?



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Online:

www.investorcentre.com/contact

2023 Annual General Meeting

**Friday 3 November 2023
at 10.30am (AEDT)**

Webcast: <https://web.lumiagm.com>

Registration Details:

Meeting ID 301239077

You will need your SRN/HIN to attend and participate in the AGM as a shareholder



Your vote is important

For your direct vote or proxy appointment to be effective it must be received by 10.30am (AEDT) on Wednesday 1 November 2023.

Coles Group Limited Annual General Meeting

Dear Shareholder,

I am pleased to invite you to the 2023 Annual General Meeting (**AGM**) of Coles Group Limited (**Coles**) which has been scheduled as follows:

Date: Friday 3 November 2023

Time: 10.30am Australian Eastern Daylight Time (AEDT)

Coles will hold its 2023 AGM as a hybrid meeting. This means that you will have the option of attending the AGM in person at our meeting venue or remotely via our online platform.

You may wish to consider which of the available options to participate in the AGM is most suitable for you having regard to your circumstances.

The AGM will be convened at Melbourne Convention and Exhibition Centre, Melbourne Room, 1 Convention Centre Place, South Wharf, Melbourne, Victoria for shareholders who wish to attend in person.

If you prefer to participate in the AGM remotely, you may do so online at <https://www.web.lumiagm.com/301239077>.

Shareholders, proxyholders, attorneys and corporate representatives attending the AGM in person or online will be able to watch and listen to the AGM, ask questions and vote live during the AGM.

If you are unable to join us for the AGM, we encourage you to lodge a direct vote prior to the meeting or, alternatively, to appoint a proxy to attend, and vote on your behalf. Enclosed with this letter is a hard copy of your Voting Form which is personalised to you. Direct votes and proxy appointments must be received (in hard copy or online) no later than **10.30am (AEDT) on Wednesday 1 November 2023**.

We also welcome shareholder questions in advance of the meeting. These can be emailed to Coles' share registry at colesagm@computershare.com.au or enclosed with your Voting Form if you choose to return a hard copy. Written questions must be submitted by **5:00pm (AEDT) on Tuesday 31 October 2023**.

Should it become necessary or appropriate to make alternative arrangements for Coles' AGM, the alternative arrangements will be notified on our website at www.colesgroup.com.au/agm. We encourage you to monitor this website for any updates.

Full details on how to participate in the AGM are set out in our Notice of Meeting.

Notice of Meeting, Annual Report and Sustainability Report

Please visit our AGM webpage at www.colesgroup.com.au/agm to view and download our Notice of Meeting. Here, you will also find our AGM Frequently Asked Questions and Online Meeting Guide which provides a step-by-step guide on how to access and use the online platform should you wish to attend the AGM online.

Coles' 2023 Annual Report and Sustainability Report are also available at www.colesgroup.com.au/agm.

Your secure access information

If you wish to attend and participate in our AGM online, you will need to provide certain information that is personalised to you when you log into the online AGM platform. Please find below your secure access information.

Your secure access information is

Control Number: 132811

Please note that for security reasons it is important that you keep your SRN/HIN confidential.

On behalf of the Board, I thank you for your continuing support as a shareholder. We look forward to welcoming you to our AGM on 3 November 2023.

Yours sincerely,

A handwritten signature in black ink that reads "James Graham". The signature is written in a cursive, flowing style.

James Graham AM
Chairman, Coles Group Limited