



28 October 2024

Dear Shareholder

**Annual General Meeting – Notice of Meeting and Proxy Form**

On behalf of the Directors of Airtasker Limited ACN 149 850 457 (**Airtasker** or **Company**), I am pleased to invite you to attend the Annual General Meeting (**Meeting**) of Airtasker, which will be held on Wednesday 27 November 2024 commencing at 11.00 am (AEDT).

In accordance with the Company's Constitution, the Meeting will be held as a hybrid meeting, in-person at Australia Square, Level 7, 264 George Street, Sydney NSW 2000 and virtually through the webinar run by the Company's share registry, Automic Group (**Automic**), at

[https://us02web.zoom.us/webinar/register/WN\\_mUJFmBsSTqgTFNCZSdPzNQ#/registration](https://us02web.zoom.us/webinar/register/WN_mUJFmBsSTqgTFNCZSdPzNQ#/registration).

***Registration for attendance at the Meeting, in-person or virtually, will open at 10:30 am (AEDT) on Wednesday 27 November 2024.***

Pursuant to Part 1.2AA of the Corporations Act 2001 (Cth), the Company will only be dispatching physical copies of the Notice of Meeting (**Notice**) to shareholders of the Company (**Shareholders**) who have elected to receive the Notice in physical form.

For those Shareholders who have registered an email address with Automic, a copy of the Notice will be sent to their registered email address. Alternatively, Shareholders will be able to view and download a copy of the Notice from the Company's website at <https://www.airtasker.automic.com.au/investor-information> or via the ASX market announcements platform.

**Meeting**

All Shareholders will have the opportunity to attend and participate in the Meeting either in-person or virtually. Shareholders who wish to attend and/or vote in-person on the day of the Meeting should attend the venue noted above while those who wish to attend and/or vote virtually on the day of the Meeting will need an account with Automic to log in to the Automic Investor Portal at <https://investor.automic.com.au>.

Shareholders will have the opportunity to submit questions in real time or in advance and vote in-person or virtually. Shareholders are encouraged to submit questions in advance of the Meeting, and at least 48 hours prior to the Meeting, in writing to the Company Secretary at [companysecretary@airtasker.com](mailto:companysecretary@airtasker.com).

The Company's website at <https://www.airtasker.automic.com.au/investor-information> will have all the information Shareholders attending the Meeting virtually will need.

## Voting

Shareholders who wish to participate in, or vote at, the Meeting in-person or virtually can find further instructions on how to do so in the Notice. I encourage each Shareholder to read the Notice (including the Explanatory Statement) and consider directing their proxy to vote on each resolution by marking either the “for” box, the “against” box or the “abstain” box on the Proxy Form or attending the Meeting in-person or virtually. All resolutions considered at the Meeting will be decided by poll.

Subject to the voting exclusions noted in the Explanatory Statement, the Directors unanimously recommend that Shareholders vote in favour of all resolutions

***Shareholders are strongly encouraged to complete and submit their vote by proxy, using one of the following methods, and by no later than 11.00 am (AEDT) on Monday 25 November 2024. Proxy votes received later than this time will be invalid.***

- Online            Lodge your proxy vote online at <https://investor.automic.com.au/#/loginsah>.  
Log in to the Automic Investor Portal.  
Click on ‘View Meetings’ – ‘Vote’.  
To use the online lodgement facility, Shareholders will need their holder number (Securityholder Reference Number (SRN) or Holder Identification Number (HIN)).  
For further information on the online proxy lodgement process please see the Online Proxy Lodgement Guide at <https://www.automicgroup.com.au/virtual-agms/>.
- By Post            Lodge your proxy vote by post with Automic at GPO Box 5193, Sydney NSW 2001.
- By Hand            Lodge your proxy vote by hand with Automic at Level 5, 126 Phillip Street, Sydney NSW 2000.

## Enquiries

Shareholders are encouraged to contact the Company Secretary via email at [companysecretary@airtasker.com](mailto:companysecretary@airtasker.com) should they have any queries in respect of the arrangements applying to this Meeting.

All voting enquiries to Automic.

By telephone:  
1300 288 664 (within Australia) or  
+61 2 9698 5414 (overseas)

By email:  
[meetings@automicgroup.com.au](mailto:meetings@automicgroup.com.au)

Yours faithfully



Cass O'Connor  
Chair

P.S. We love our planet and are doing as much as we can to minimise our carbon footprint, including saving paper by printing this letter double-sided and in a smaller font size. If you have not already done so, we encourage you to register with Automic, using the QR code or link below, to receive all your communications from us electronically. Together we can build a better world! <https://investor.automic.com.au/#/signup>

