

24 October 2025

## ASX Announcement Airtasker Limited (ASX:ART)

### Share Sale Facilities

Airtasker Limited (ASX:ART) (**Airtasker**) is pleased to announce that it is launching two separate share sale facilities today to provide eligible shareholders with an opportunity to realise value from their small shareholdings without incurring any brokerage or handling costs.

Airtasker recognises that there are many shareholders who hold small parcels of shares and find it difficult or expensive to sell their shares. These two facilities provide eligible shareholders with a convenient and cost-effective option to realise the value of their Airtasker shares and at the same time allows Airtasker to be more efficient by reducing the costs associated with administering small shareholdings.

Airtasker is offering two separate share sale facilities to eligible shareholders who are the registered holders, as of the record date on 17 October 2025, of:

1. less than A\$500 worth of shares in Airtasker (**Small Parcel Sale Facility**); or
2. at least A\$500 and no more than A\$1,000 worth of shares in Airtasker (**Voluntary Share Sale Facility**).

Eligible shareholders under the Small Parcel Sale Facility and the Voluntary Share Sale Facility (**Sale Facilities**) have the option to either sell or retain their shareholdings.

The Small Parcel Sale Facility is offered in accordance with clause 12 of the Company's Constitution and ASX Listing Rule 15.13 and the Voluntary Share Sale Facility is offered in accordance with *ASIC Corporations (Share and Interest Sale Facilities) Instrument 2018/99* and ASIC Regulatory Guide 161.

The Small Parcel Sale Facility Letter together with its Terms and Conditions and the Voluntary Share Sale Facility together with its Terms and Conditions, being sent to eligible shareholders, are appended to this announcement.

Set out below is a summary of the key dates for the Sale Facilities.

#### Key Dates – Small Parcel Sale Facility\*

|                                                      |                                               |
|------------------------------------------------------|-----------------------------------------------|
| Record date for determining Small Parcels            | 7:00pm (AEDT) on 17 October 2025              |
| Opening date (letters sent to eligible shareholders) | 24 October 2025                               |
| Closing date (for receipt of Share Retention Forms)  | 5:00pm (AEDT) on 12 December 2025             |
| Payment date / Withheld payment advice mailing       | As soon as practicable after 22 December 2025 |

\*Dates subject to change in accordance with the terms and conditions of the Small Parcel Sale Facility.

#### Key Dates – Voluntary Share Sale Facility\*

|                                                      |                                               |
|------------------------------------------------------|-----------------------------------------------|
| Record date                                          | 7:00pm (AEDT) on 17 October 2025              |
| Opening date (letters sent to eligible shareholders) | 24 October 2025                               |
| Closing date (for receipt of Sale Instruction Forms) | 5:00pm (AEDT) on 12 December 2025             |
| Payment date / Withheld payment advice mailing       | As soon as practicable after 22 December 2025 |

\*Dates subject to change in accordance with the terms and conditions of the Voluntary Share Sale Facility.

– Ends –



To receive regular Airtasker announcements and updates and to engage with management join [Airtasker's Investor Hub](#) or for more information visit [investors.airtasker.com](https://investors.airtasker.com).

For further information, please contact:

#### Media Enquiries

Andrea Philips  
[andrea.philips@airtasker.com](mailto:andrea.philips@airtasker.com)

#### Investor Relations

[www.investors.airtasker.com](https://www.investors.airtasker.com)  
[investors@airtasker.com](mailto:investors@airtasker.com)

#### About Airtasker

Airtasker Limited (ASX:ART) is Australia's leading online marketplace for local services, connecting people and businesses who need work done with people who want to work. With a mission to **empower people to realise the full value of their skills**, Airtasker aims to have a positive impact on the future of work by creating truly flexible opportunities to work and earn income. In 2025, Airtasker entered the world of Formula One™ through its partnership with the Visa Cash App Racing Bulls Formula One™ Team (VCARB). Since launching in 2012, Airtasker Taskers have completed more than 5 million tasks worldwide and Airtasker has put more than \$720m into the pockets of Australian Taskers (net of Airtasker's fees).

***This announcement was approved for release by the Board of Directors of Airtasker Limited.***

## **SMALL PARCEL SALE FACILITY**

## SMALL PARCEL SALE FACILITY LETTER

24 October 2025

### THIS LETTER CONTAINS IMPORTANT INFORMATION ABOUT YOUR SHAREHOLDING IN AIRTASKER LIMITED AND REQUIRES YOUR IMMEDIATE ATTENTION

Dear Shareholder

#### Opportunity to sell Airtasker Limited Shares for holders of Small Parcels

Airtasker Limited (ASX:ART) (**Company**) is pleased to provide you with an opportunity to sell your shareholding without incurring any brokerage or handling costs.

A share sale facility (**Small Parcel Sale Facility**) is being offered to all eligible shareholders who hold fully paid ordinary shares in the Company (**Shares**) valued at a total of less than A\$500 (**Small Parcel**), and whose registered address is in Australia or New Zealand as at 7.00pm (AEDT) on 17 October 2025 (**Record Date**).

Based on the closing price of the Company's Shares as traded on the Australian Securities Exchange (**ASX**) on the Record Date of A\$0.36, a Small Parcel is any holding of 1,388 Shares or less.

Our records indicate that as at the Record Date, you held a Small Parcel.

The Company recognises that there are many shareholders who hold Small Parcels who may find it difficult or expensive to dispose of their Shares. Accordingly, this Small Parcel Sale Facility provides you a convenient option to sell your Shares without paying for any brokerage or handling costs associated with the sale and at the same time allows the Company to be more efficient by reducing the costs associated with administering small shareholdings.

Information in this letter and in the enclosed documents will assist you to make a choice whether you sell your holding or retain your existing holding.

#### What do I need to do?

1. ***If you WANT TO SELL ALL of your Shares under the Small Parcel Sale Facility, you do not need to take any action.***

If you do not take any action, the Company intends to sell ALL of your Shares as soon as reasonably practicable after 5.00pm (AEDT) on 12 December 2025 (**Closing Date**). Subject to the Small Parcel Sale Facility Terms and Conditions, the proceeds of the sale of your Shares are expected to be paid to you as soon as practicable after 22 December 2025 in Australian Dollars, using the direct credit payment details recorded for your holding by EFT or alternatively you will be provided a withheld payment advice with instructions on how to update your banking details.

If you wish to update your direct credit instructions, please login to the investor portal managed by the Company's share registry, Automic Group (**Automic** or **Share Registry**) at <https://portal.automic.com.au/investor/home> and follow the prompts.

You do not need to appoint a broker or pay any brokerage or handling costs associated with the sale of your Shares under the Small Parcel Sale Facility. However, any tax consequences as a result of the sale of your Shares will be your responsibility.

If you are in doubt, or if you require further information regarding possible tax implications from participating in the Small Parcel Sale Facility, please consult your legal, financial and/or taxation adviser.

**2. If you DO NOT WANT TO SELL all of your Shares through the Small Parcel Sale Facility, you need to:**

- (a) complete and return the Share Retention Form so that it is received by the Share Registry by 5.00pm (AEDT) on the Closing Date in accordance with the instructions in the Share Retention Form; or
- (b) make your own arrangements outside of the Small Parcel Sale Facility to purchase additional Shares so that your registered holding is worth at least A\$500 by the Closing Date. If you have more than one holding of Shares, then you can contact the Share Registry to assist with consolidating them into a single holding (with the same Holder Identification Number (**HIN**) or Securityholder Reference Number (**SRN**)).

**Important information**

It is important that you read and understand the Small Parcel Sale Facility Terms and Conditions **enclosed** with this letter.

If you participate in the Small Parcel Sale Facility, you cannot specify the price at which your Shares will be sold (**Sale Price**) and you will not have control over the time at which your Shares are sold, but it is expected that your Shares will be sold by 19 December 2025.

The Sale Price will be the average price of all Shares sold through the Small Parcel Sale Facility. Fractions of a cent will be rounded up to the nearest cent.

You should seek independent financial advice (including tax advice) specific to your circumstances when determining whether or not to participate in the Small Parcel Sale Facility.

The Company does not make any recommendation as to whether you should participate in the Small Parcel Sale Facility and is not giving, and is not obliged to give, any advice to you.

**Voluntary Share Sale Facility**

The Company is also providing a share sale facility to all shareholders who hold at least A\$500 and no more than A\$1,000 worth of Shares and whose registered address is in Australia or New Zealand as at the Record Date (**Voluntary Share Sale Facility**).

As your holding was valued at less than A\$500 on the Record Date, this holding is not eligible to participate in the Voluntary Share Sale Facility. If you have multiple holdings and one or more holdings comprised at least A\$500 and no more than A\$1,000 worth of Shares then you will be separately invited to participate in the Voluntary Share Sale Facility.

Please note that both the period in which Shares are sold and the Sale Price under the Small Parcel Sale Facility may be different to those under the Voluntary Share Sale Facility.

If you have any questions concerning the contents of this letter, please contact Automic via email on [corporate.actions@automicgroup.com.au](mailto:corporate.actions@automicgroup.com.au) or telephone on 1300 288 664 (within Australia) or +61 2 9698 5414 (outside Australia) between 8.30am and 7:00pm (AEDT) Monday to Friday or the Company by email at [salefacility@airtasker.com](mailto:salefacility@airtasker.com).

Yours faithfully



Tim Fung  
Co-Founder and Chief Executive Officer

## SMALL PARCEL SALE FACILITY TERMS AND CONDITIONS

Airtasker Limited (ACN 149 850 457) (**Company**) is offering a small parcel sale facility (**Small Parcel Sale Facility**) in accordance with clause 12 of the Company's constitution (**Constitution**) and the Australian Securities Exchange (**ASX**) Listing Rule 15.13.

These terms and conditions (**Small Parcel Sale Facility Terms and Conditions**), together with the enclosed letter from the Company (**Notice**) and the personalised share retention form (**Share Retention Form**), satisfy the notice requirements detailed in the Company's Constitution.

### 1. *What is the Small Parcel Sale Facility?*

The Small Parcel Sale Facility is available to eligible shareholders who, at 7.00pm (AEDT) on 17 October 2025 (**Record Date**), were registered as holders of fully paid shares in the Company (**Shares**) valued at a total of less than A\$500 (**Small Parcel**) and whose registered address is in Australia or New Zealand.

The Small Parcel Sale Facility provides you with a convenient and cost-effective option to dispose of all of your Shares. The Company will pay the brokerage and handling costs in relation to the sale of Shares under the Small Parcel Sale Facility.

If you want to sell your Shares under the Small Parcel Sale Facility, you do not need to take any further action. You should, however, check that your details as recorded by the Company's share registry, Automic Group (**Automic** or **Share Registry**) are correct. If you wish to update your direct credit instructions, please login to the Automic investor portal at <https://portal.automic.com.au/investor/home> and follow the prompts.

If you are a holder of a Small Parcel and you **do not** want to sell your Shares, you must complete and return the **enclosed** Share Retention Form by 5.00pm (AEDT) on 12 December 2025 (**Closing Date**).

### 2. *Timetable*

|                                                    |                                               |
|----------------------------------------------------|-----------------------------------------------|
| Record Date:                                       | 7:00pm (AEDT) on 17 October 2025              |
| Announcement and opening date:                     | 24 October 2025                               |
| Letters sent to eligible shareholders:             | 24 October 2025                               |
| Closing Date for receipt of Share Retention Forms: | 5:00pm (AEDT) on 12 December 2025             |
| Sale of Shares on market:                          | As soon as practicable after the Closing Date |
| Payment date / Withheld payment advice mailing:    | As soon as practicable after 22 December 2025 |

\* Dates subject to change in accordance with these terms and conditions.

### 3. *What is a Small Parcel?*

The ASX Listing Rules provide that a *marketable parcel* is a parcel of shares with a value of at least A\$500 (determined by reference to the closing price of those shares on the ASX) at the relevant record date (**Marketable Parcel**).

For the purpose of the Small Parcel Sale Facility, a Small Parcel is a holding of Shares that is less than a Marketable Parcel as at the Record Date. Based on the closing price of A\$0.36 per Share on the ASX on the Record Date, a Small Parcel is any holding of less than 1,388 Shares.

### 4. *Why is the Company offering the Small Parcel Sale Facility?*

The Company values all of its shareholders, however, the administrative costs (including share register and shareholder communication expenses) of maintaining small shareholder accounts is disproportionately high when compared with the dollar value of Small Parcels. In addition, the Company recognises that small shareholders may find it difficult or expensive to dispose of their Shares through normal means.

Accordingly, the Small Parcel Sale Facility provides you with a convenient and cost-effective option to sell all of your Shares and realise value while assisting with reducing the Company's ongoing costs associated with administering small shareholdings.

### 5. *Who can participate in the Small Parcel Sale Facility?*

Any eligible shareholder who is the registered holder of a Small Parcel and whose registered address is in Australia or New Zealand as at 7.00pm (AEDT) on the Record Date is eligible to participate in the Small Parcel Sale Facility.

**6. What do I need to do to participate in the Small Parcel Sale Facility?**

If you want to sell your Shares under the Small Parcel Sale Facility you do not need to take any further action.

Neither these Small Parcel Sale Facility Terms and Conditions nor any correspondence with the Company, its agents, employees or advisers constitutes advice or a recommendation to sell or retain your Shares, nor that the Small Parcel Sale Facility is the best way to sell your Shares.

You should seek independent advice (including tax advice) specific to your circumstances when determining whether to participate in the Small Parcel Sale Facility.

**7. What do I have to do to retain my Small Parcel?**

If you want to retain your Small Parcel, you must:

- (a) notify the Company in writing by completing and returning the Share Retention Form so that it is received by the Share Registry by 5.00pm (AEDT) on the Closing Date in accordance with the instructions in the Share Retention Form; or
- (b) make your own arrangements outside of the Small Parcel Sale Facility to purchase additional Shares so that your registered holding is worth at least A\$500 by the Closing Date. If you have more than one holding of Shares, then you can contact the Share Registry to assist with consolidating them into a single holding (with the same Holder Identification Number (**HIN**) or Securityholder Reference Number (**SRN**)).

**8. What happens if I do not return my Share Retention Form to the Share Registry by 5.00pm (AEDT) on the Closing Date?**

In accordance with the Constitution and the ASX Listing Rules, the Company is entitled to sell your Shares on your behalf under the Small Parcel Sale Facility.

**9. Can I withdraw my Share Retention Form?**

You can only withdraw your Share Retention Form before the Closing Date by sending a written request to the Share Registry:

- (a) detailing your name, address and HIN or SRN;
- (b) stating that you would like to withdraw your Share Retention Form; and
- (c) that is signed by all shareholders, if your shareholding is in more than one name.

Your written request must be received by the Share Registry before 5.00pm (AEDT) on the Closing Date in order to be effective.

**10. What costs will I incur?**

The Company is responsible for the costs of sale of your Shares under the Small Parcel Sale Facility. This includes any stamp duty, brokerage and Share Registry fees but expressly excludes any tax on income or capital gains.

Tax may be payable by you on any gains you make on the sale of the Shares. This will depend on your personal taxation circumstances.

If you are in doubt, or if you require further information regarding possible tax implications from participating in the Small Parcel Sale Facility, please consult your legal, financial and/or taxation adviser.

**11. Can I sell some but not all of my Small Parcel through the Small Parcel Sale Facility?**

No. You cannot sell part of your Small Parcel under the Small Parcel Sale Facility.

**12. Why did I receive two letters inviting me to sell my Shares through the Small Parcel Sale Facility?**

You may have two separate holdings of Shares. If that is the case, the Small Parcel Sale Facility will apply to each holding separately.

To provide instructions in relation to more than one holding, you need to separately return a completed Share Retention Form for each of those holdings.

**13. How can I consolidate my separate holdings, and what will happen to my consolidated holding?**

If the sum of your separate holdings equates to more than a Small Parcel and the Shares are held in the same name, you may create a Marketable Parcel by merging your holdings by no later than 5.00pm (AEDT) on the Closing Date. To consolidate your holdings, please login to the Automic investor portal at <https://portal.automic.com.au/investor/home> and follow the prompts.

Your consolidated holding will still be sold under the Small Parcel Sale Facility unless you give written notice to the Share Registry that you wish to retain your consolidated holding. If you wish to retain your consolidated holding, you must return your completed Share Retention Form for the respective holdings to the Share Registry in accordance with the instructions in the Share Retention Form, by 5.00pm (AEDT) on the Closing Date.

**14. What happens if I buy more Shares or merge my holdings so that I have a Marketable Parcel?**

If your holding increases between the Record Date and the Closing Date (either as a result of buying more shares or by merging your separate holdings) so that you have a Marketable Parcel (i.e. more than a Small Parcel) on the Closing Date, your Shares which are the subject of the Notice will still be sold under the Small Parcel Sale Facility unless you return your completed Share Retention Form to the Share Registry in accordance with the instructions in the Share Retention Form, by 5.00pm (AEDT) on the Closing Date.

For example, if you held 10 Shares on the Record Date and you subsequently purchase 1,000 Shares or merge 1,000 Shares from another holding before the Closing Date so that the balance of your first mentioned holding is 1,010 Shares, then unless you return your completed Share Retention Form to the Share Registry in accordance with the instructions in the Share Retention Form, by 5.00pm (AEDT) on the Closing Date, your entire holding of 1,010 Shares will be sold.

**15. What happens if the Share price increases so that I have a Marketable Parcel?**

If the Share price increases between the Record Date and the Closing Date so that the value of your Small Parcel increases to more than a Marketable Parcel on the Closing Date, your Shares which are the subject of the Notice will still be sold under the Small Parcel Sale Facility unless you return your completed Share Retention Form to the Share Registry in accordance with the instructions in the Share Retention Form, by 5.00pm (AEDT) on the Closing Date.

**16. What if I hold my Shares in a CHESS/broker sponsored holding?**

You can still participate in the Small Parcel Sale Facility if you hold Shares in a CHESS/broker sponsored holding. Shares remaining in a CHESS/broker sponsored holding as at the Closing Date will be moved to an issuer sponsored holding and sold under the Small Parcel Sale Facility (without further notice and in accordance with ASX Settlement Operating Rule 5.12.2).

**17. How does the Company have the authority to establish the Sale Facility?**

The Company has the authority to establish the Sale Facility and facilitate the sale of Small Parcels under clause 12 of its Constitution and ASX Listing Rule 15.13.

**18. When and how will my Shares be sold?**

The sale of Shares under the Small Parcel Sale Facility is expected to occur as soon as practicable after the Closing Date. Taylor Collison Limited ABN 53 008 172 450 (or its nominee) (**Broker**), a licensed broker, will act as execution-only broker on behalf of shareholders to effect any sales on-market through the ASX in the ordinary course of trading under the Small Parcel Sale Facility.

The Company reserves the right at any time to vary, delay or terminate the process of sale of your Shares, if market or other conditions are such that the Company considers that adhering to the process set out above may have a material impact on the price at which Shares are traded on ASX or if the Company considers that a more favourable price can be achieved for your Shares by a different sale process.

The Company is irrevocably authorised by each participating shareholder in the Small Parcel Sale Facility to do all things to facilitate the sale of the Shares under the Small Parcel Sale Facility without further notice, including to engage any third party (including brokers) and execute all necessary documents (including to effect any holding adjustment, securities transformation, securities transfer or other transmission, in relation to an eligible shareholder's Small Parcel, such as converting a CHESS holding to an issuer sponsored holding).



## **19. What price will I receive?**

If you participate in the Small Parcel Sale Facility, you cannot specify the price at which your Shares will be sold and you will not have control over the time at which your Shares are sold, but your Shares will be sold by 19 December 2025.

The price that you will receive for each of your Shares sold through the Small Parcel Sale Facility (**Sale Price**) will be the average price of all Shares sold through the Small Parcel Sale Facility. The Sale Price will be calculated by the Company or a third party appointed by the Company and may not be challenged in the absence of manifest error.

The market price of Shares changes from time to time. The Sale Price may be more or less than the actual market price at the time of sale and may not be the best price obtainable on the day on which your Shares are sold or over the period in which the Company may sell your Shares. Neither the Company nor its Broker, or their respective agents and employees will provide any assurance as to what the price of the Shares on the ASX will be or what price you will receive for your Shares under the Small Parcel Sale Facility.

Information on the price of Shares can be obtained through the ASX website ([www.asx.com.au](http://www.asx.com.au)) by looking up the Company's code: "ART".

The Share Registry will send you a payment advice notifying you of the number of your Shares sold through the Small Parcel Sale Facility, the Sale Price and the total sale proceeds you have received. You will not receive any interest on the sale proceeds.

## **20. How and when will I receive the proceeds from the sale of my Shares?**

Sale proceeds will be paid to you in Australian Dollars as soon as practicable after 22 December 2025 using the direct credit payment details recorded for your holding by EFT or alternatively you will be provided a withheld payment advice with instructions on how to update your banking details.

If you wish to update your direct credit instructions, please contact the Share Registry via email on [corporate.actions@automicgroup.com.au](mailto:corporate.actions@automicgroup.com.au) or telephone on 1300 288 664 (within Australia) or +61 2 9698 5414 (outside Australia) between 8.30am and 7:00pm (AEDT) Monday to Friday or login to the Automic investor portal at <https://portal.automic.com.au/investor/home> and follow the prompts.

## **21. What are the advantages and disadvantages of participating in the Small Parcel Sale Facility?**

You may consider the following consequences of participating in the Small Parcel Sale Facility to be advantageous to you:

- (a) receiving a cash payment from the sale of your Shares that are a Small Parcel;
- (b) avoiding any brokerage or related selling expenses in connection with the sale of your Shares;
- (c) utilising a cost-effective option to realise value from a Small Parcel; and
- (d) the sale price of your Shares being determined by reference to the prevailing market price of Shares.

You may consider the following consequences of participating in the Small Parcel Sale Facility to be disadvantageous to you:

- (a) no longer holding any Shares in the Company (unless you subsequently buy more Shares);
- (b) possible income tax or capital gains tax being payable following the sale of your Shares; and
- (c) the price of the Shares subsequently increasing following the sale of your Shares (although there is no way of predicting whether this would actually occur).

## **22. What happens to the Small Parcel Sale Facility if there is a takeover bid for the Company?**

In accordance with the Company's Constitution, the Small Parcel Sale Facility will become unavailable following an announcement of a takeover bid for the Company. However, the Small Parcel Sale Facility may be recommenced after the close of the offers made under any takeover.

## SHARE RETENTION FORM



## LODGING YOUR SHARE RETENTION FORM



**IMPORTANT! Share Retention Forms cannot be returned by fax or email.**  
**Your Share Retention Form must be returned via one of the return methods provided below.**

Due to recent changes to delivery times by Australia Post, standard delivery may now take up to ten business days, or longer from regional areas. Shareholders should bear this in mind when returning their Share Retention Form using Australia Post.

### ONLINE

**Existing users:** If you have an existing Automic Investor Portal account, with access to Airtasker, you do not need to register and can log in with your existing username and password at <https://portal.automic.com.au/investor/home>.

If you do not automatically see your Airtasker shareholding in your account, you can easily add it by selecting the "Add holding" button on the top right-hand corner of the screen and following the prompts.

**New users:** If you do not have an existing Automic account you will need to register for the Automic Investor Portal by visiting <https://portal.automic.com.au/investor/home> and following these steps:

1. In the Company Name field, select "Airtasker Limited (ART)"
2. Enter your Holder Number (SRN or HIN)
3. Enter the postcode (Australian address) or click "change country" to select the country code (overseas address) relevant to your holding
4. Tick the "I'm not a robot" box and click "Next"
5. Complete the prompts to set up your Username and Password

**Once you are logged in, select "Offers" from the left-hand vertical menu and follow the prompts.**

### BY MAIL

Airtasker Limited – Small Parcel Sale Facility  
C/- Automic Group  
GPO Box 5193  
Sydney NSW 2001

### BY HAND DELIVERY (Between Sydney office hours 9.00am – 5.00pm AEDT)

Automic Group  
Level 5  
126 Phillip Street  
Sydney NSW 2000

**YOUR SHARE RETENTION FORM MUST BE RECEIVED BY NO LATER THAN  
5.00PM (AEDT) ON FRIDAY, 12 DECEMBER 2025.**

## **VOLUNTARY SHARE SALE FACILITY**

## VOLUNTARY SHARE SALE FACILITY LETTER

24 October 2025

### THIS LETTER CONTAINS IMPORTANT INFORMATION ABOUT YOUR SHAREHOLDING IN AIRTASKER LIMITED AND REQUIRES YOUR IMMEDIATE ATTENTION

Dear Shareholder

#### Opportunity to sell Airtasker Limited Shares for eligible holders via a Voluntary Share Sale Facility

Airtasker Limited (ASX:ART) (**Company**) is pleased to provide you with an opportunity to sell your shareholding without incurring any brokerage or handling costs.

A share sale facility (**Voluntary Share Sale Facility**) is being offered to all eligible shareholders who hold at least A\$500 and no more than A\$1,000 worth of fully paid ordinary shares (**Shares**) in the Company and whose registered address is in Australia or New Zealand as at 7.00pm (AEDT) on 17 October 2025 (**Record Date**).

Our records indicate that as at the Record Date, you held at least A\$500 and no more than A\$1,000 worth of Shares and are therefore eligible to participate in the Voluntary Share Sale Facility.

The Company recognises that there are many shareholders eligible to participate in the Voluntary Share Sale Facility who may find it difficult or expensive to dispose of their Shares. Accordingly, this Voluntary Share Sale Facility provides you a convenient option to sell your Shares without paying for any brokerage or handling costs associated with the sale and at the same time allows the Company to be more efficient by reducing the costs associated with administering small shareholdings.

Information in this letter and in the enclosed documents will assist you to make a choice whether you sell your holding or retain your existing holding.

#### What do I need to do?

- If you WANT TO SELL ALL of your Shares under the Voluntary Share Sale Facility, you need to complete and return the enclosed Sale Instruction Form by 5.00pm (AEDT) on the Closing Date.***

#### A. ISSUER SPONSORED HOLDINGS

If you have an issuer sponsored holding (identified by a shareholder reference number or SRN beginning with the letter 'I') you must return your personalised sale instruction form (**Sale Instruction Form**) so that it is received by the Company's share registry, Automic Group (**Automic** or **Share Registry**) between the Voluntary Share Sale Facility opening date of 24 October 2025 (**Opening Date**) and 5.00pm (AEDT) on 12 December 2025 (**Closing Date**).

Alternatively, you may elect to sell your Shares electronically by following the instructions set out in your personalised Sale Instruction Form. To do so, you must login to the Automic investor portal at <https://portal.automic.com.au/investor/home> and follow the prompts.

#### B. CHESS/BROKER SPONSORED HOLDINGS

If you have a broker sponsored holding (identified by a holder identification number or HIN beginning with the letter 'X'), you must forward your completed and signed Sale Instruction Form to your broker for their approval to remove your Shares from your CHESS holding.

Your broker must return your Sale Instruction Form, duly stamped, so that it is received by the Share Registry between the Opening Date and 5.00pm (AEDT) on the Closing Date.

Do not send your completed Sale Instruction Form directly to the Share Registry unless you have an issuer sponsored holding.

**Please note that you may only participate in the Voluntary Share Sale Facility for your entire holding.**

If you are in doubt, or if you require further information regarding possible tax implications from participating in the Voluntary Share Sale Facility, please consult your legal, financial and/or taxation adviser.

Subject to the Voluntary Share Sale Facility Terms and Conditions, the proceeds of the sale of your Shares are expected to be paid to you as soon as practicable after 22 December 2025 in Australian Dollars, using the direct credit payment details recorded for your holding by EFT or alternatively you will be provided a withheld payment advice with instructions on how to update your banking details.

If you wish to update your direct credit instructions, please login to the Automic investor portal at <https://portal.automic.com.au/investor/home> and follow the prompts.

**2. If you DO NOT WANT TO SELL ALL Shares, you do not need to take any action.**

### **Important information**

It is important that you read and understand the Voluntary Share Sale Facility Terms and Conditions **enclosed** with this letter.

If you participate in the Voluntary Share Sale Facility, you cannot specify the price at which your Shares will be sold and you will not have control over the time at which your Shares are sold, but it is expected that your Shares will be sold by 19 December 2025.

The price that you will receive for each of your Shares sold through the Voluntary Share Sale Facility (**Sale Price**) will be the average price of all Shares sold through the Voluntary Share Sale Facility. Fractions of a cent will be rounded up to the nearest cent.

You should seek independent financial advice (including tax advice) specific to your circumstances when determining whether or not to participate in the Voluntary Share Sale Facility.

The Company does not make any recommendation as to whether you should participate in the Voluntary Share Sale Facility and is not giving, and is not obliged to give, any advice to you.

### **Small Parcel Sale Facility**

The Company is also providing a share sale facility to all eligible shareholders who hold less than a marketable parcel of shares in the Company, being Shares valued at a total of less than A\$500 (**Small Parcel**), and whose registered address is in Australia or New Zealand on the Record Date (**Small Parcel Sale Facility**).

As your holding was valued at or more than A\$500 on the Record Date, this holding is not eligible to participate in the Small Parcel Sale Facility. If you have multiple holdings and one or more holdings is a Small Parcel on the Record Date, then you will be separately invited to participate in the Small Parcel Sale Facility.

Please note that both the period in which Shares are sold and the Sale Price under the Voluntary Share Sale Facility may be different to those under the Small Parcel Sale Facility.

If you have any questions concerning the contents of this letter, please contact Automic via email on [corporate.actions@automicgroup.com.au](mailto:corporate.actions@automicgroup.com.au) or telephone on 1300 288 664 (within Australia) or +61 2 9698 5414 (outside Australia) between 8:30am and 7:00pm (AEDT), Monday to Friday or the Company by email at [salefacility@airtasker.com](mailto:salefacility@airtasker.com).

Yours faithfully



Tim Fung  
Co-Founder and Chief Executive Officer

## VOLUNTARY SHARE SALE FACILITY TERMS AND CONDITIONS

Airtasker Limited (ACN 149 850 457) (**Company**) is offering a share sale facility (**Voluntary Share Sale Facility**) in accordance with ASIC Corporations (Share and Interest Sale Facilities) Instrument 2018/99 and ASIC Regulatory Guide 161 (together, the **ASIC Instrument**).

These terms and conditions (**Voluntary Share Sale Facility Terms and Conditions**), together with the enclosed letter from the Company (**Notice**) and the Sale Instruction Form, satisfy the conditions of the ASIC Instrument.

### 1. **What is the Voluntary Share Sale Facility?**

The Voluntary Share Sale Facility is available to eligible shareholders who, as at 7.00pm (AEDT) on 17 October 2025 (**Record Date**), were:

- (a) registered as holders of at least A\$500 and no more than A\$1,000 worth of fully paid ordinary shares (**Shares**) and whose registered address is in Australia or New Zealand; and
- (b) not eligible to participate in the Small Parcel Sale Facility announced by the Company on the same day as the Voluntary Share Sale Facility, for the same shareholding.

The Voluntary Share Sale Facility provides you with a convenient and cost-effective option to dispose of all of your Shares. The Company will pay the brokerage and handling costs in relation to the sale of Shares under the Voluntary Share Sale Facility.

### 2. **Timetable\***

|                                                    |                                               |
|----------------------------------------------------|-----------------------------------------------|
| Record Date:                                       | 7:00pm (AEDT) 17 October 2025                 |
| Announcement and opening date:                     | 24 October 2025                               |
| Letters sent to eligible shareholders:             | 24 October 2025                               |
| Closing Date for receipt of Sale Instruction Form: | 5:00pm (AEDT) 12 December 2025                |
| Sale of Shares on market:                          | As soon as practicable after the Closing Date |
| Payment date / Withheld payment advice mailing:    | As soon as practicable after 22 December 2025 |

\* Dates subject to change in accordance with these terms and conditions.

### 3. **Why is the Company offering the Voluntary Share Sale Facility?**

The Company values all of its shareholders, however, the administrative costs (including share register and shareholder communication expenses) of maintaining small shareholder accounts is disproportionately high when compared with the dollar value of small shareholdings. In addition, the Company recognises that small shareholders may find it difficult or expensive to realise the value in their Shares through normal means.

Accordingly, the Voluntary Share Sale Facility provides small shareholders with a convenient and cost-effective option to sell all of their Shares and realise value while assisting with reducing the Company's ongoing costs associated with administering small shareholdings.

### 4. **Who can participate in the Voluntary Share Sale Facility?**

Any eligible shareholder who is the registered holder of at least A\$500 and no more than A\$1,000 worth of Shares and whose registered address is in Australia or New Zealand as at 7.00pm (AEDT) on the Record Date is eligible to participate in the Voluntary Share Sale Facility.

Eligible shareholders will receive a letter advising them of their eligibility to participate, together with a copy of these Voluntary Share Sale Facility Terms and Conditions and a Sale Instruction Form.

### 5. **What do I need to do to participate in the Voluntary Share Sale Facility?**

If you want to sell all your Shares under the Voluntary Share Sale Facility, you need to return the Sale Instruction Form so that it is received by the Share Registry between the Voluntary Share Sale Facility opening date of 24 October 2025 (**Opening Date**) and 5.00pm (AEDT) on 12 December 2025 (**Closing Date**). You should also check that your details recorded by the Share Registry are correct, including your bank account details.

If you **do not** want to sell your Shares under the Voluntary Share Sale Facility, you do not need to take any action.

You should seek independent advice (including tax advice) specific to your circumstances when determining whether to participate in the Voluntary Share Sale Facility.



Neither these Voluntary Share Sale Facility Terms and Conditions nor any correspondence with the Company, its agents or employees constitutes advice or a recommendation to sell or retain your Shares, nor that the Voluntary Share Sale Facility is the best way to sell your Shares.

**6. What do I have to do to retain my Shares?**

If you want to retain your Shares, you do not need to take any action.

**7. What happens if I do not return my Sale Instruction Form to the Share Registry by 5.00pm (AEDT) on the Closing Date?**

The Company will not sell your Shares under the Voluntary Share Sale Facility.

**8. Can I withdraw my Sale Instruction Form?**

No, you cannot withdraw your Sale Instruction Form once it has been returned to the Share Registry.

**9. What costs will I incur?**

The Company is responsible for the costs of sale of your Shares under the Voluntary Share Sale Facility. This includes any stamp duty, brokerage and Share Registry fees but expressly excludes any tax on income or capital gains.

Tax may be payable by you on any gains you make on the sale of the Shares. This will depend on your personal taxation circumstances.

If you are in doubt, or if you require further information regarding possible taxation implications from participating in the Voluntary Share Sale Facility, please consult your legal, financial and/or taxation adviser.

**10. Can I sell some but not all of my Shares through the Voluntary Share Sale Facility?**

No. You cannot sell part of your Shares under the Voluntary Share Sale Facility. You may only participate in the Voluntary Share Sale Facility for your entire holding.

**11. Why did I receive two letters inviting me to sell my Shares through the Voluntary Share Sale Facility?**

You may have two separate holdings of Shares. If that is the case, the Voluntary Share Sale Facility will apply to each holding separately.

To provide instructions in relation to more than one holding you will need to return a separate Sale Instruction Form for each of those holdings.

If you do not want to participate in the Voluntary Share Sale Facility, you may consider consolidating your separate holdings if they are held in the same name. To consolidate your holdings, you need to complete and return a 'Merge Multiple Holdings' form to the Share Registry. You can obtain this form through the Automic investor portal at <https://portal.automic.com.au/investor/home>, or by contacting the Share Registry.

**12. What if I hold my Shares in a CHESS/broker sponsored holding?**

You can still participate in the Voluntary Share Sale Facility if you hold Shares in a CHESS/broker sponsored holding. To participate, you must forward your completed and signed Sale Instruction Form to your broker for their approval to remove your Shares from your CHESS holding and your broker must return the Sale Instruction Form, duly stamped, so that it is received by the Share Registry by the Closing Date. If that occurs, all Shares remaining in your CHESS holding as at the Closing Date will be moved to an issuer sponsored holding and sold under the Voluntary Share Sale Facility (without further notice and in accordance with ASX Settlement Operating Rule 5.12.2).

**13. When and how will my Shares be sold?**

The sale of Shares under the Voluntary Share Sale Facility is expected to occur as soon as practicable after the Closing Date. Taylor Collison Limited ABN 53 008 172 450 (or its nominee) (**Broker**), a licensed broker, will act as execution-only broker on behalf of shareholders to effect any sales under the Voluntary Share Sale Facility.

The Company (and in some circumstances, the Broker) reserves the right at any time to vary, delay or terminate the process of sale of your Shares (including the time period for the sale of your Shares), if market or other conditions are such that the Company considers that adhering to the process set out above may have a material impact on

the price at which Shares are traded on ASX or if the Company considers that a more favourable price can be achieved for your Shares by a different sale process.

The Company is irrevocably authorised by each participating shareholder in the Voluntary Share Sale Facility to do all things to facilitate the sale of the Shares under the Voluntary Share Sale Facility without further notice, including to engage any third party (including brokers) and execute all necessary documents (including to effect any holding adjustment, securities transformation, securities transfer or other transmission, in relation to an eligible shareholder's Shares, such as converting a CHESS holding to an issuer sponsored holding).

#### **14. What price will I receive?**

If you participate in the Voluntary Share Sale Facility, you cannot specify the process by which, or the price at which, your Shares will be sold, and you will not have control over the time at which your Shares are sold, but your Shares will be sold by 19 December 2025.

The price at which your Shares will be sold through the Voluntary Share Sale Facility (**Sale Price**) will be determined by when and how the Shares are sold. The Company and its Broker may sell your Shares on-market through the ASX in the ordinary course of trading. The price will depend on a number of factors, including market conditions at the time of sale.

The Sale Price will be the average price of all Shares sold through the Voluntary Share Sale Facility. The Sale Price will be calculated by the Company or a third party appointed by the Company and may not be challenged in the absence of manifest error.

The market price of Shares changes from time to time. The Sale Price may be more or less than the actual market price at the time of sale and may not be the best price obtainable on the day on which your Shares are sold or over the period in which the Company may sell your Shares. Neither the Company nor its Broker, or their respective agents and employees will provide any assurance as to what the price of the Shares on the ASX will be or what price you will receive for your Shares under the Voluntary Share Sale Facility.

Information on the price of Shares can be obtained through the ASX website ([www.asx.com.au](http://www.asx.com.au)) by looking up the Company's code: "ART".

The Share Registry will send you a payment advice notifying you of the number of your Shares sold through the Voluntary Share Sale Facility, the Sale Price and the total sale proceeds you have received. You will not receive any interest on the sale proceeds.

#### **15. How and when will I receive the proceeds from the sale of my Shares?**

Sale proceeds will be paid to you in Australian Dollars as soon as practicable after 22 December 2025 using the direct credit payment details recorded for your holding by EFT or alternatively you will be provided a withheld payment advice with instructions on how to update your banking details.

If you wish to update your direct credit instructions, please contact the Share Registry via email on [corporate.actions@automicgroup.com.au](mailto:corporate.actions@automicgroup.com.au) or telephone on 1300 288 664 (within Australia) or +61 2 9698 5414 (outside Australia) between 8.30am and 7:00pm (AEDT) Monday to Friday or login to the Automic investor portal at <https://portal.automic.com.au/investor/home> and follow the prompts.

#### **16. What happens to the Voluntary Share Sale Facility if there is a takeover bid for the Company?**

In accordance with the ASIC Instrument, the Voluntary Share Sale Facility will become unavailable following an announcement of a takeover bid for the Company. In the event that any Shares are sold under the Voluntary Share Sale Facility prior to a takeover bid being made, sale proceeds will be remitted to those Shareholders whose Shares have been sold. The Sale Price that those Shareholders will receive for each of their Shares sold through the Voluntary Share Sale Facility will be the average price of all Shares sold through the Voluntary Share Sale Facility prior to the takeover bid being made.

The Voluntary Share Sale Facility may be recommenced after the close of offers made under any takeover, at the absolute discretion of the Company.

**SALE INSTRUCTION FORM – ISSUER SPONSORED HOLDERS**



## LODGING YOUR SHARE SALE INSTRUCTION FORM



**IMPORTANT! Share Sale Instruction Forms cannot be returned by fax or email.**  
**Your Share Sale Instruction Form must be returned via one of the return methods provided below.**

Due to recent changes to delivery times by Australia Post, standard delivery may now take up to ten business days, or longer from regional areas. Shareholders should bear this in mind when returning their Share Sale Instruction Form using Australia Post.

### ONLINE

**Existing users:** If you have an existing Automic Investor Portal account, with access to Airtasker, you do not need to register and can log in with your existing username and password at <https://portal.automic.com.au/investor/home>.

If you do not automatically see your Airtasker shareholding in your account, you can easily add it by selecting the "Add holding" button on the top right-hand corner of the screen and following the prompts.

**New users:** If you do not have an existing Automic account you will need to register for the Automic Investor Portal by visiting <https://portal.automic.com.au/investor/home> and following these steps:

1. In the Company Name field, select "Airtasker Limited (ART)"
2. Enter your Holder Number (SRN or HIN)
3. Enter the postcode (Australian address) or click "change country" to select the country code (overseas address) relevant to your holding
4. Tick the "I'm not a robot" box and click "Next"
5. Complete the prompts to set up your Username and Password

**Once you are logged in, select "Offers" from the left-hand vertical menu and follow the prompts.**

### BY MAIL

Airtasker Limited – Voluntary Share Sale Facility  
C/- Automic Group  
GPO Box 5193  
Sydney NSW 2001

### BY HAND DELIVERY (Between Sydney office hours 9.00am – 5.00pm AEDT)

Automic Group  
Level 5  
126 Phillip Street  
Sydney NSW 2000

**YOUR SHARE SALE INSTRUCTION FORM MUST BE RECEIVED BY NO LATER THAN  
5.00PM (AEDT) ON FRIDAY, 12 DECEMBER 2025.**

**SALE INSTRUCTION FORM – CHESS HOLDERS**



[EntityRegistrationDetailsLine1Envelope]  
[EntityRegistrationDetailsLine2Envelope]  
[EntityRegistrationDetailsLine3Envelope]  
[EntityRegistrationDetailsLine4Envelope]  
[EntityRegistrationDetailsLine5Envelope]  
[EntityRegistrationDetailsLine6Envelope]

Shares held at 7.00pm (AEDT) on  
Friday, 17 October 2025: [Holding]

ASX Security Code: ART

Holder Number (SRN/HIN): [HolderNumberMasked]

## VOLUNTARY SHARE SALE FACILITY - SHARE SALE INSTRUCTION FORM

**YOUR SHARE SALE INSTRUCTION FORM MUST BE RECEIVED BY NO LATER THAN  
5.00PM (AEDT) ON FRIDAY, 12 DECEMBER 2025**

This is an important document and requires your immediate attention. This document should be read in conjunction with the enclosed letter from Airtasker Limited (**Airtasker**). If you are in any doubt as to how to deal with this Share Sale Instruction Form, you should consult your professional adviser.

### Paper Election

**Only return this Share Sale Instruction Form if you wish to sell your shares.**

If you wish to elect to sell your shares under the Voluntary Share Sale Facility you **must return** this Share Sale Instruction Form, following the instructions on page 2. To ensure you receive payment via EFT please update your payment details via the Automic Investor Portal by visiting <https://portal.automic.com.au/investor/home>.

### Provide your contact details:

|                      |                             |
|----------------------|-----------------------------|
| Telephone Number     | Contact Name (PLEASE PRINT) |
| <input type="text"/> | <input type="text"/>        |
| Email Address        |                             |
| <input type="text"/> |                             |

**SUPPORT YOUR COMPANY:** By providing your email address, you elect to receive all communications despatched by Airtasker electronically (where legally permissible).

## INSTRUCTIONS FOR COMPLETING THIS SHARE SALE INSTRUCTION FORM

### ELECTION OPTIONS

#### SELLING YOUR SHARES

If you wish to elect to sell your shares, you **must return this Share Sale Instruction Form**, following the instructions on page 2, so it is received no later than the closing date, being **Friday, 12 December 2025**. To ensure you receive payment via EFT please update your payment details via the Automic Investor Portal by visiting <https://portal.automic.com.au/investor/home>.

If you have recently bought or sold shares, your shareholding may differ from that shown. If you have already sold **all** your shares in Airtasker you do not complete or return this Share Sale Instruction Form.

#### RETENTION OF SHARES

If you wish to elect to retain your shares, you **do not** need to make an election or return this Share Sale Instruction Form.

## LODGING YOUR SHARE SALE INSTRUCTION FORM



**IMPORTANT! Share Sale Instruction Forms cannot be returned by fax or email.**  
**Your Share Sale Instruction Form must be returned via one of the return methods provided below.**

Due to recent changes to delivery times by Australia Post, standard delivery may now take up to ten business days, or longer from regional areas. Shareholders should bear this in mind when returning their Share Sale Instruction Form using Australia Post.

### Step 1 — Shareholder to Complete

As you have a broker sponsored holding (identified by a holder identification number or HIN beginning with the letter 'X'), you must forward your completed and signed Share Sale Instruction Form to your broker for their approval to remove your Shares from your CHESS holding.

Your broker must return your Share Sale Instruction Form, duly stamped, so that it is received by the Share Registry between the 24 October 2025 and 5.00pm (AEDT) on Friday, 12 December 2025.

**Do not send your completed Share Sale Instruction Form directly to the Share Registry unless you have an issuer sponsored holding.**

### Step 2 — Broker to Complete

#### Broker Confirmation

I/We, being the broker for the Shareholder named overleaf, confirm that:

1. The Shareholder has provided this form and given instructions to remove their Shares from their CHESS holding.
2. The details provided in this form have been verified and are consistent with the Shareholder's HIN and holding information.
3. We approve the removal of the Shares from the Shareholder's CHESS holding and authorise submission of this Share Sale Instruction Form to the Share Registry.

#### Broker Details

Broker Name: \_\_\_\_\_

Broker Firm: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_

CHESS Participant ID: \_\_\_\_\_

#### Broker Stamp and Signature

(Please affix broker stamp below)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Once this Share Sale Instruction Form has been completed, signed, and stamped by the Broker, it must be forwarded to Automatic so that it is received by **5.00pm (AEDT) on Friday, 12 December 2025.**

#### BY MAIL

Airtasker Limited – Voluntary Share Sale Facility  
C/- Automatic Group  
GPO Box 5193  
Sydney NSW 2001

#### BY HAND DELIVERY (Between Sydney office hours 9.00am – 5.00pm AEDT)

Automatic Group  
Level 5  
126 Phillip Street  
Sydney NSW 2000

**YOUR SHARE SALE INSTRUCTION FORM MUST BE RECEIVED BY NO LATER THAN  
5.00PM (AEDT) ON FRIDAY, 12 DECEMBER 2025.**